



HOMELINK

Website User Guide HOMELINK Marketing August, 2019



[Open an Account](#) [About Us](#) [Help](#) (800) 482-1993

Search Site



[SOLUTIONS](#)

[GET A QUOTE](#)

[SUBMIT REFERRAL](#)

[FREQUENTLY ASKED QUESTIONS](#)

[PROVIDERS](#)

[PATIENTS](#)

[PORTAL](#)

HOMELINK'S TRANSPORTATION PROGRAM DELIVERS

We map out each trip to provide you with the type of transportation that meets your clients' needs at the lowest possible price.

GET MOVING

Contents

Marketing Site

Sitemap / 5

Call to Actions / 6

Marketing Message / 6

Register for Portal / 7

Portal Login / 7

Get a Quote / 8

Quick Referral / 9

Online Bill Pay / 10

Credentialing Information / 11

Site Search / 11

Contact Us / 12

External Footer Links / 13

VPanel CMS

Overview / 15

Login / 15

Dashboard / 16

Page Builder / 17

Key Terms / 18

Pages / 19 - 23

Page Settings / 24

SEO Settings / 25

File Upload / 26

Assets / 26

Recycle Bin / 27

URL Redirect / 27

Forms / 27

PORTAL

Register for Portal / 31

Create Account / 32

Login / 33

Provider Dashboard / 34

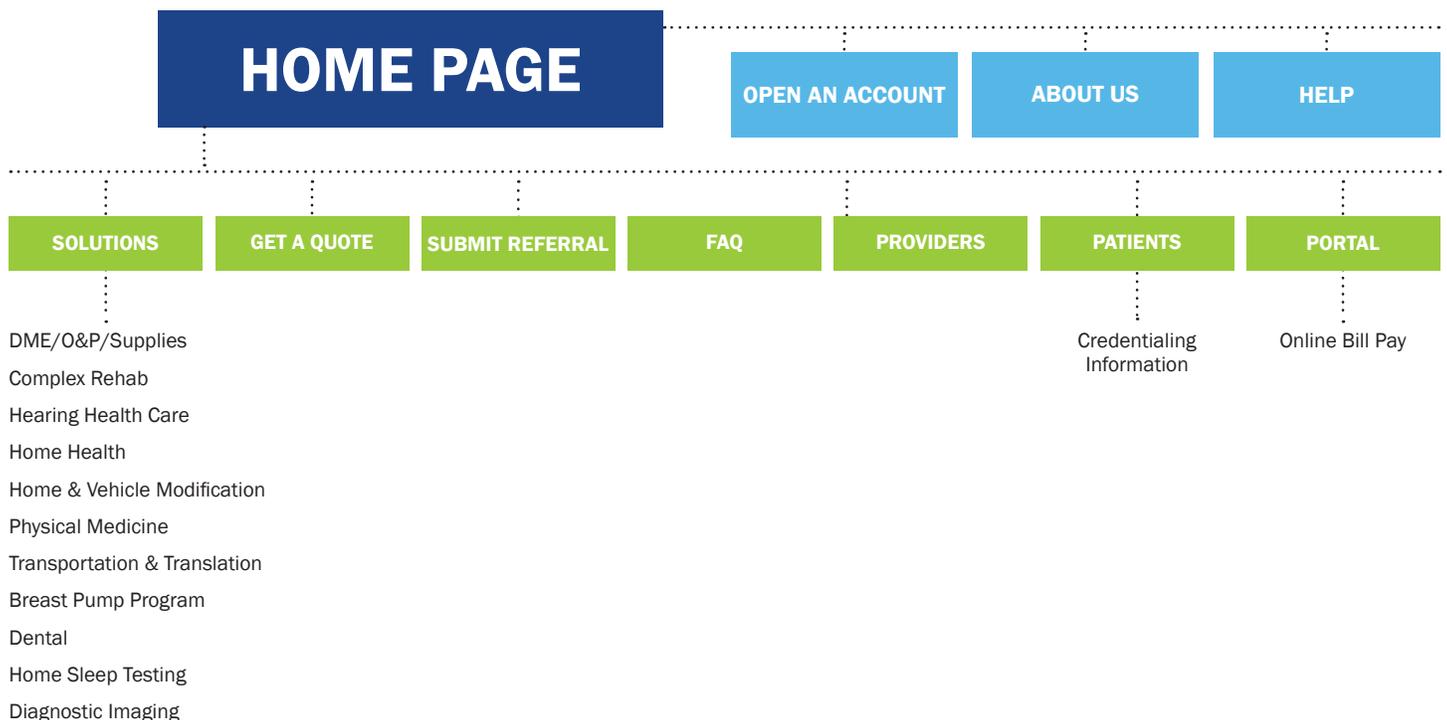
Insurance Partner Dashboard / 34

Portal Users / 37

Marketing Site
vgmhomelink.com

SITE MAP

The site map is a list of pages on a website. Site maps are used during the planning of a website by its designers and those who manage the marketing of the site. Human-visible listings, typically hierarchical, of the pages on a site. Structured listings intended for web crawlers such as search engines.

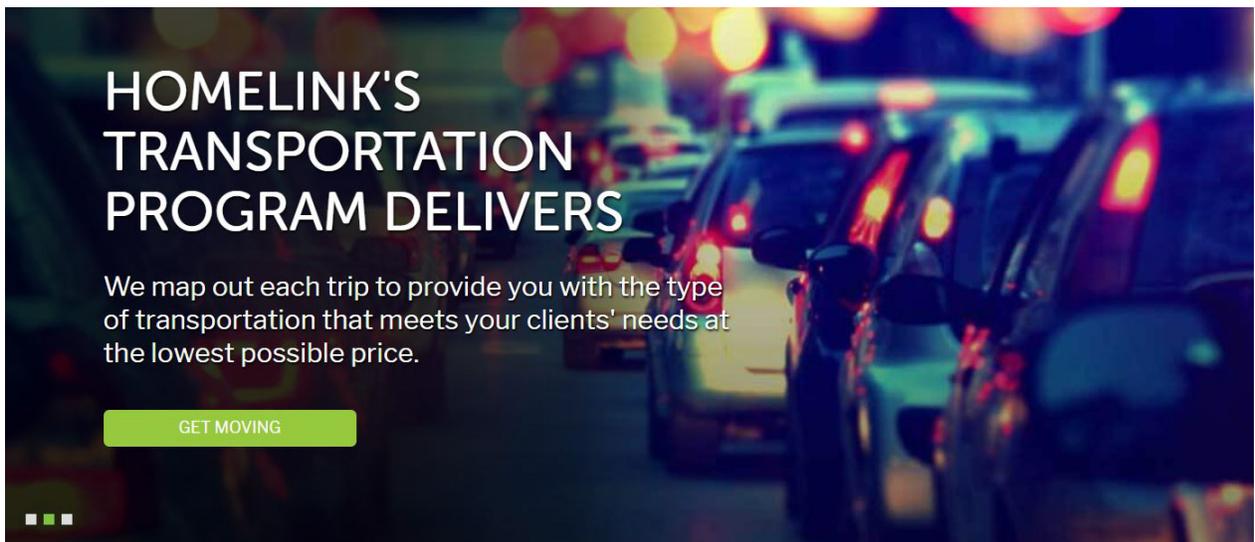


CALL TO ACTION

A call to action (CTA) is a prompt on a website that tells the user to take some specified action. A call to action is typically written as a command, such as 'Sign Up' or 'Buy Now' and generally takes the form of a button or hyperlink.

Marketing Message

A marketing message can link to various pages throughout the HOMELINK site or link to external sites. It is editable through the CMS (*content management system*) by HOMELINK's dedicated content authors and publishers.



**HOMELINK'S
TRANSPORTATION
PROGRAM DELIVERS**

We map out each trip to provide you with the type of transportation that meets your clients' needs at the lowest possible price.

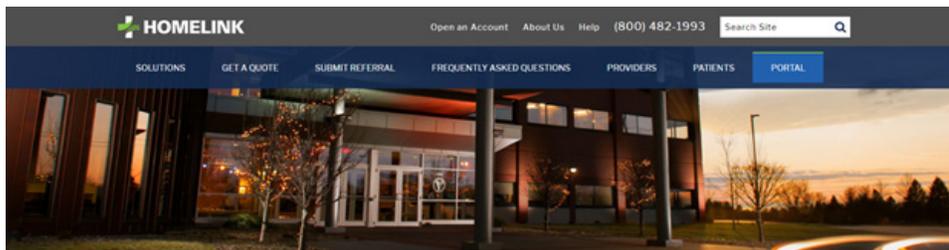
[GET MOVING](#)

■ ■ ■

Register for Portal

Claims Professionals and Providers are able to register for an account with HOMELINK for quick and easy online tracking. To enroll, claims professionals will need an email address and will be asked to create a password. Providers will need their HOMELINK provider number, an email address and they will be asked to create a password to enroll.

Register for the HOMELINK Portal →



[Home](#) > [Portal](#) > [Member Login](#)

HOMELINK ACCOUNT LOGIN

DON'T HAVE AN ACCOUNT?

Set up a HOMELINK Account for quick and easy online tracking!

[CREATE AN ACCOUNT TODAY!](#)

Login

Provider Claims Professional

Provider Number

Username / Email Address

Password

[LOGIN](#)

[Forgot Your Password?](#)

Login

HOMELINK offers a Provider and an Insurance Partners portal. This was setup to allow both types of users to access their information and to check status of referrals in one location behind a password protected portal.

Providers

View referral data, in-network payers, orders and claim information.

[LOGIN NOW](#)

Insurance Partners

See all the services we offer and how we can help your business.

[LOGIN NOW](#)

CALL TO ACTION

Get a Quote

HOMELINK has a Get a Quote form which goes directly to a dedicated team for review and responding to the Claims Professional. Form redirects to <https://hmeforms.com/get-a-quote-form.aspx>.



(300) 482-1993

Get A Quote

[HOMEPAGE](#) > [GET A QUOTE](#)

HOMELINK® appreciates being able to serve patients and caregivers directly. Please use the following form to order any product. Those marked with an * are mandatory fields.

Your Name *
Phone *
Company *
Email *

Patient Information

SSN Ins/Claim ID #
Last Name First Name
Street City
State * Zip
Home Phone Alt Phone
Gender Male Female DOB
Weight (lbs) Height ft in

Billing Information (Insurance Information)

Insurance Type Group Health
Company *
Street
City State
Zip Phone
Contact

Items / Services Requested *

Items: Include Product Number if available
Notes or special instructions



Refresh Image

Enter the code from the image above
(case-sensitive)

Please fax your prescription for the requested services to 1-866-271-1814. You will be contacted by a HOMELINK Associate to verify this order prior to processing.

Orders are received and processed the same day, however, accounts are updated in the system by the next business day.

Orders are processed 7 am - 7 pm CT. If it is after hours and this order is urgent, please call 800-482-1993 (Group Health) or 800-571-2943 (Work Comp/Auto) and have us paged. We'd be happy to assist you.

Quick Referral

This form goes directly to HOMELINK's VIPER system to enter a new referral for review.

When selecting "Submit a Referral" the user is redirected to our quick referral form at <https://hmeforms.com/case-managers-quick-referral.aspx>.

 (800) 482-1993

Quick Referral

[HOMEPRGE](#) > [CASE MANAGERS](#) > [QUICK REFERRAL](#)

HOMELINK® appreciates being able to serve patients and caregivers directly. Please use the following form to order any product. Those marked with an * are mandatory fields.

Your Name *
Phone *
Company *
Email *

Patient Information

SSN INS/Claim ID # *
Last Name * First Name *
Street * City *
State * Zip *
Home Phone Alt Phone

Gender Male Female DOB *
Weight (lbs) Height ft in

Physician Information

Last Name * First Name *
Phone * Fax

Billing Information (Insurance Information)

Insurance Type Group Health
Company *
Street
City State
Zip Phone *
Contact

Items / Services Requested *

Items: Include Product Number if available

Notes or special instructions

File Attachment (Browse to attach a file to your order such as a prescription or other documentation.)

Upload a File (.pdf, .txt, .rtf) Max Size: 20MB

5 J 7 J
[Refresh Image](#)

Enter the code from the image above (case-sensitive)

Please fax your prescription for the requested services to 1-866-271-1814. You will be contacted by a HOMELINK Associate to verify this order prior to processing.

Orders are received and processed the same day, however, accounts are updated in the system by the next business day.

Orders are processed 7 am - 7 pm CT. If it is after hours and this order is urgent, please call 800-482-1993 (Group Health) or 800-571-2943 (Week Comp/Auto) and have us paged. We'd be happy to assist you.

CALL TO ACTION

Online Bill Pay

Allows users to complete the form below to pay their HOMELINK bill through a secure online payment gateway. Once a payment has been submitted, the user will get an email receipt of the transaction to keep for their records.

HOMELINK Open an Account About Us Help (800) 482-1993 Search Site

SOLUTIONS GET A QUOTE SUBMIT BILLING FREQUENTLY ASKED QUESTIONS PROMOTORS PARTNERS PORTAL

ONLINE BILL PAY

Please complete the form below to pay your HOMELINK bill through a secure online payment gateway. Once you submit your payment, you will be emailed a receipt of your transaction to keep for your records.

Account Information

First Name * Jane Middle Name J Last Name * Doe

Address * Address 2

Zip * XXXXX City * State * -- Select a state --

Phone * (XXX) XXX-XXXX Email * email@permat.com

Company Name

Billing information is different than account information.

Payment Information

Account Number (optional)

Invoice * Payment Amount * \$0.00

PAYMENT TOTAL

\$0.00

Card Type *

VISA M/C DISC

Card Number * XXXX XXXX XXXX XXXX Expiration Date * MONTH -- YEAR -- Security Code * XXX

I agree to pay by the above method and have read and agreed to the [terms and conditions](#).

Refund Policy
HOMELINK will issue refunds within 30 days on arrangements of your public partner. If you feel an additional refund is needed for your product or services please contact HOMELINK at 888-628-0333 and we will get you ready work through your refund request with you.

Credentialing Information

HOMELINK created several links that open PDF's for provider credentialing information. The PDF's open in a new window, and are stored in the CMS VPanel uploads file.

In order to become a credentialed HOMELINK provider, download the appropriate credentialing application below:

- [Chiropractic, Acupuncture, and/or Massage Therapy](#)
- [Contractor](#)
- [Diagnostic Imaging](#)
- [DMEPOS](#)
- [Hearing Health Care](#)
- [Home Health](#)
- [Language Services](#)
- [Physical Medicine](#)
- [Transportation](#)

Site Search

Site search is an activity performed on a website and not on search engines. Site search is done through internal search engines.

(800) 482-1993 Search Site

Home > Site Search

SITE SEARCH

claims SEARCH

< Prev 1 Next >

4 Page Results Found

[HOMELINK Therapy Network](#)

HOMELINK Therapy Network (HTN) provides access to a national network of premier outpatient rehabilitation providers. THE FOCUS IS ON INDIVIDUALIZED AND EVIDENCE-BASED TREATMENT PROTOCOLS THAT PROMOTE A SAFE, TIMELY AND COST-EFFECTIVE RETURN TO WORK AND PREVIOUS LEVEL OF FUNCTIONING. BY USING OUR PROPRIETARY CENTRALIZED SCHEDULING SYST ...

VIEW PAGE

CALL TO ACTION

Contact Us

The Contact Us form was created for any website user to communicate questions directly to HOMELINK. The form request is submitted behind the secured CMS VPanel. Once submitted, a notice goes out to dedicated email address notifying them of a new Contact Us form submission.

HOMELINK Open an Account About Us Help (800) 482-1993 Search Site

SOLUTIONS GET A QUOTE SUBMIT REFERRAL FREQUENTLY ASKED QUESTIONS PROVIDERS PATIENTS PORTAL

Home > General

WE'RE HERE TO HELP

Do you have questions about the services available to you through HOMELINK? No problem!

Our team is ready to answer any questions you have. To reach out to our team, simply fill out the contact form below. A member of the HOMELINK team will review your submission and get back to you soon.

Name

Phone

Email

Comments

SUBMIT FORM

HOMELINK TEAM MAP

HOMELINK Marketing
Phone: 800-482-1993
1111 W. San Marman Drive
Waterloo, IA 50704
GET DRIVING DIRECTIONS

HOMELINK Billing
Phone: 888-820-0355

HOMELINK Compliance and Privacy
Phone: 866-546-6893

HOMELINK Credentialing
Phone: 800-482-1993 x 4513

HOMELINK Group Health
Phone: 800-482-1993

HOMELINK Nursing Marketing and Contracting
Phone: 877-393-7048

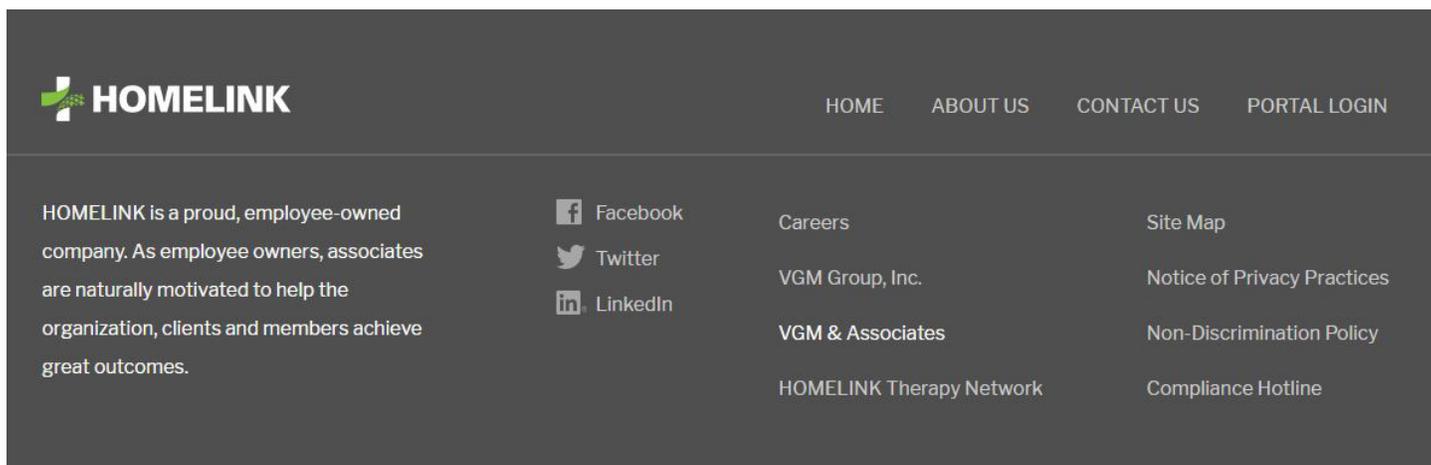
HOMELINK Provider Relations
Phone: 800-482-1993

HOMELINK Transportation
Phone: 866-496-3580

HOMELINK Workers' Compensation
Phone: 800-571-2943
1111 W. San Marman Drive
Waterloo, IA 50704
GET DRIVING DIRECTIONS

External Footer Links

Throughout HOMELINK’s website there are external links. The links shown below are kept in the footer and displayed on each page. They include links to HOMELINK’s corporate company, and HOMELINK social media accounts. Additional links in the footer stay within the site.



Facebook: <https://www.facebook.com/Homelink1993/>

Twitter: <https://twitter.com/VGMHomelink>

LinkedIn: <https://www.linkedin.com/company/homelink-the-vgm-group/>

Careers: <https://careers.vgmgroup.com/>

VGM Group: <https://www.vgmgroup.com/>

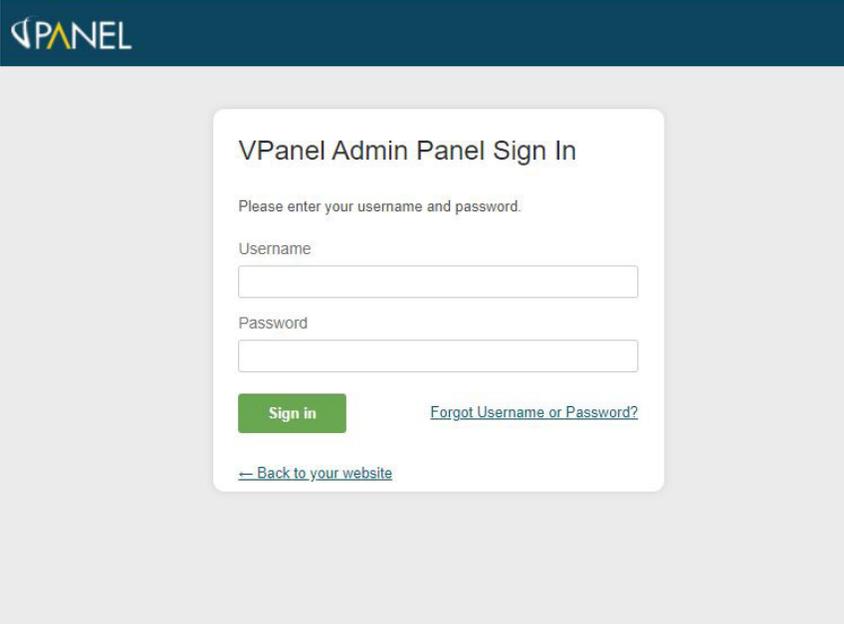
CMS VPanel
vgmhomelink.com

OVERVIEW

Ability to add pages, links and documents to the site's navigation.
“What you see is what you get” (WYSIWYG) text editor – looks and functions like a word processor. Includes online form submission tracking and password protected information. Assigns administrative and publishing roles to members of staff.

Login

VPanel is protected by user name and password. It is associated with VGM's active directory. It can be accessed by specified users at **<https://www.vgmhomelink.com/VPanel>**



The screenshot shows the VPanel Admin Panel Sign In page. At the top left, there is a dark blue header with the 'V' logo and the word 'PANEL' in white. Below the header, the page has a light gray background. In the center, there is a white rounded rectangle containing the sign-in form. The form title is 'VPanel Admin Panel Sign In'. Below the title, it says 'Please enter your username and password.' There are two input fields: 'Username' and 'Password'. Below the 'Username' field is a green 'Sign in' button. To the right of the button is a blue link that says 'Forgot Username or Password?'. At the bottom left of the form is a blue link that says '← Back to your website'.

OVERVIEW

Dashboard

VPanel dashboard is the hub for navigating, overview of Google Analytics, form submissions, account information, managing users, audit log, and technical support.

VGM HOMELINK
<https://www.vgmhomelink.com>

Account Information

Name:	Shannon Kazynski
Username:	shannonk
Last Password Change:	2 months ago
Last Login Date:	03/27/18 9:34 am

Form Notifications

Account Setup	18 New
Accredited DME Credentialing Form	0 New
CEU Request	2 New
Contact Form	353 New
Credentialing Form	0 New
DME Credentialing Form	0 New
HOMELINK Appreciation	23 New
Quick Contact Form	318 New
Translation Credentialing Form	0 New
Transportation Credentialing Form	0 New

User Administration

- Manage Users
- Create Users
- Audit Log

30 Days Visits

Weekly Page Views

Traffic Sources

78.2%
17.3%

Top Visited Pages

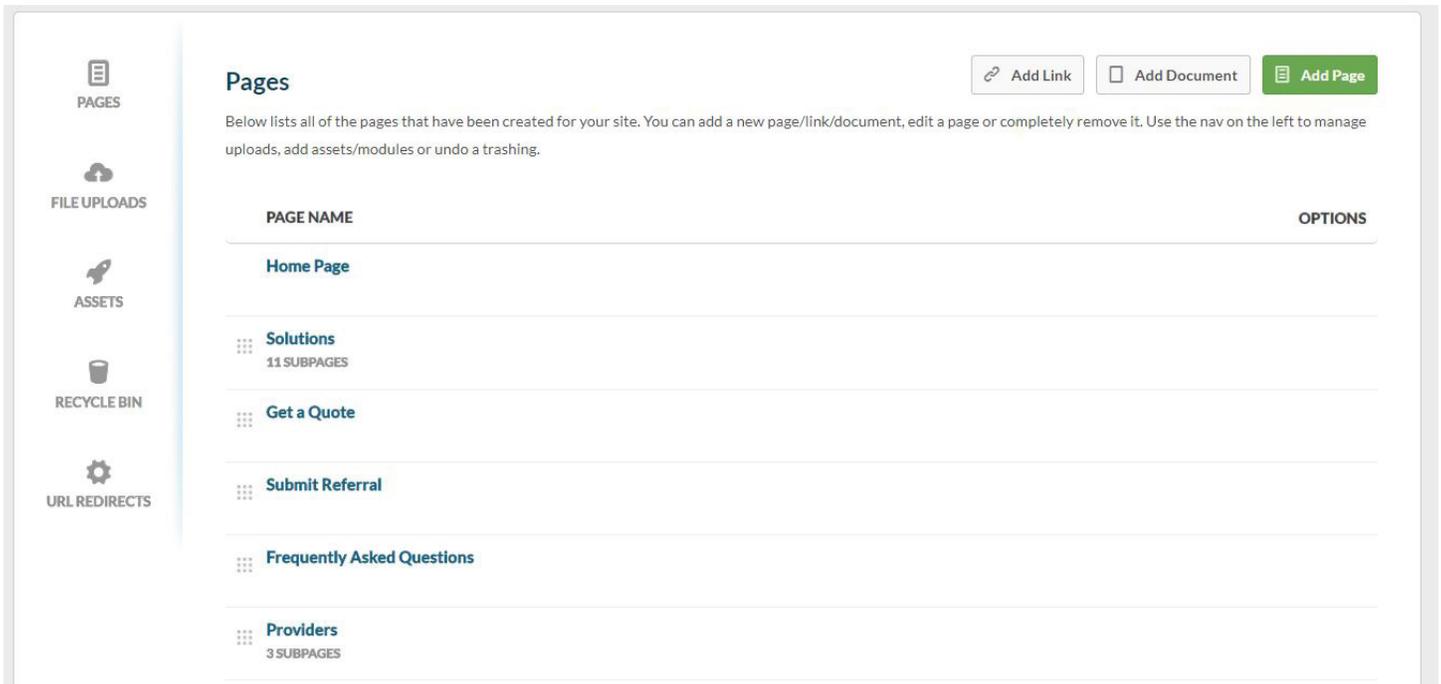
55.2%
23.5%
11.8%

Has something gone haywire with VPanel? Try submitting a technical issue so we can look at it. [Submit a technical issue](#)

PAGE BUILDER

Page Builder Overview

The page builder overview shows you each page and subpage, and whether they are active or inactive. It includes ability to add a link, page, or document. It also includes files upload, assets, recycling bin and URL redirects.



Pages Add Link Add Document Add Page

Below lists all of the pages that have been created for your site. You can add a new page/link/document, edit a page or completely remove it. Use the nav on the left to manage uploads, add assets/modules or undo a trashing.

PAGE NAME	OPTIONS
Home Page	
Solutions 11 SUBPAGES	
Get a Quote	
Submit Referral	
Frequently Asked Questions	
Providers 3 SUBPAGES	

PAGE BUILDER

Key Terms

These key terms will help navigate the VPanel and are used throughout.

NAV NAME: Used in the navigation menus but it will not show up in the page itself.

TITLE: Shown just before the content on the header.

SUB TEXT: Used in the navigation menu. Will show as the title text.

LINK: Adds the URL link.

WINDOW TARGET: Allows the user to choose opening a new window or staying in the same browser window. If you take user away from the site, target a new window. If it is within the site, target same window.

ALTERNATIVE TEXT: Instructions for where the link goes, the action it takes, or what the image is about.

SHOW IN NAV: Select page to appear in the navigation.

STATUS: Mark as 'active' if you are ready for it to be live, or inactive if you don't want people to see it.

DOCUMENT: Choose document from list, or upload new document.

DIRECT URL Use to create a friendly URL. If left blank VPanel will create one.

SHOW BREADCRUMBS: Shows the path taken to get to the page you are on. Asks if you want to see the path on the page or not.

MEMBERS ONLY: Allows member only logins to view this page.

PARENT: Select 'root' lever if you want it in the main navigation. Select a parent page if it is a subpage.

Pages

The page builder overview shows you each page and subpage and whether they are active or inactive. Includes ability to add a link, page, or document. It also includes file uploads, assets, recycling bin and URL redirects.

REORDER: To reorder the pages: click, drag, and drop the page in the order you would like it to appear. This change is immediate and does not require a save or publish.

SUBPAGES: To see the subpages: click on the gray square to the left of the page name. This will expand the subpages. To hide the subpages, click on the gray square again.

Ex: Subpages not expanded

☰ Solutions 11 SUBPAGES
☰ Get a Quote
☰ Submit Referral
☰ Frequently Asked Questions

Ex: Subpages expanded

☰ Solutions 11 SUBPAGES	✍ EDIT	✖ DELETE	+ PAGE DOC LINK
☰ DME/ O&P/ SUPPLIES			
☰ Hearing Healthcare			
☰ Home Health			
☰ Home & Vehicle Modification			

PAGE BUILDER

Pages

ADD LINK: If a page doesn't require editable content, but needs a navigation item to another website, or static page within the site, use the Add a New Link.

Add a New Link

Link Settings	
Nav Name *	<input type="text"/> ?
Sub Text	<input type="text"/> ?
Link	<input type="text"/>
Window Target	<input checked="" type="radio"/> Same Window <input type="radio"/> New Window
Show in Nav	<input checked="" type="radio"/> Yes <input type="radio"/> No ?
Status	<input checked="" type="radio"/> Active <input type="radio"/> Inactive

Parent

- [Root Level]
- Solutions
 - DME/ O&P/ SUPPLIES
 - Hearing Healthcare
 - Home Health
 - Home & Vehicle Modification
 - Therapy Network
 - FloridaHTNContract
 - GeorgiaHTNContract
 - IllinoisHTNContract
 - IndianaHTNContract

ADD DOCUMENT: To reorder the pages you simply click, drag, and drop the page in the order that you would like it to appear. Change is immediate and does not require a save or publish.

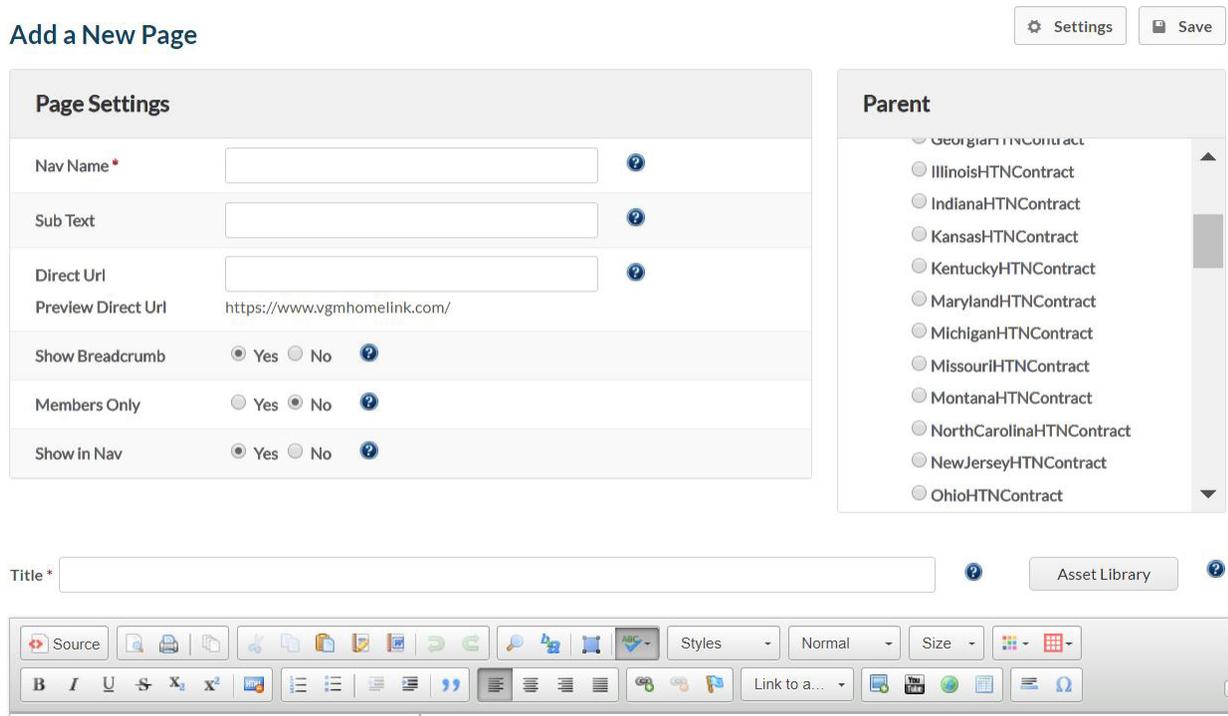
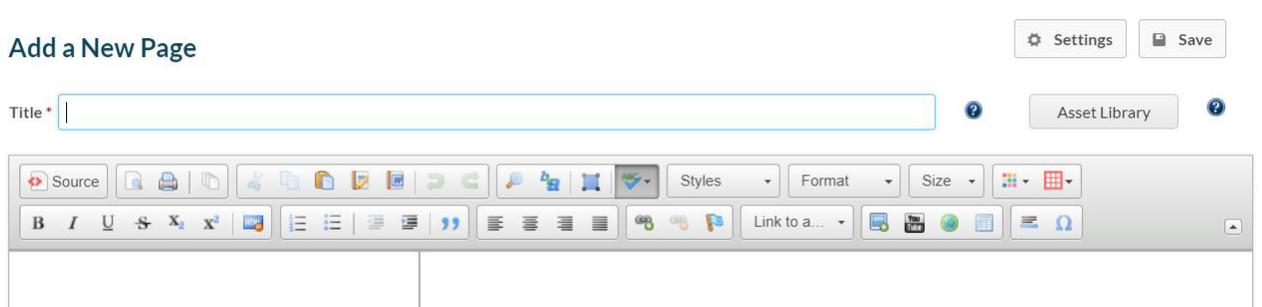
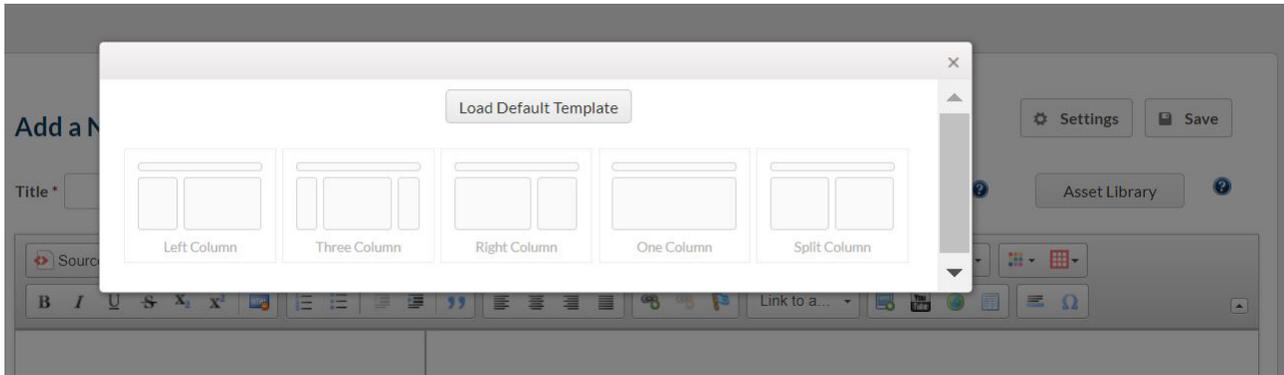
Add a New Document

Document Settings	
Nav Name *	<input type="text"/> ?
Sub Text	<input type="text"/> ?
Show In Nav	<input checked="" type="radio"/> Yes <input type="radio"/> No ?
Status	<input checked="" type="radio"/> Active <input type="radio"/> Inactive
Documents	Choose One... <ul style="list-style-type: none">3.pdfAetna_Individual_Provider_Addendum.pdfAgreement - Translation.pdfAgreement - Transportation.pdfArizona HTN Agreement 72117.pdfColorado HTN Agreement 72117.pdfConnecticut HTN Agreement 72117.pdfCredentialing Application DME HME O&P.PDF
<input type="button" value="Upload Document"/>	

Parent

- [Root Level]
- Solutions
 - DME/ O&P/ SUPPLIES
 - Hearing Healthcare
 - Home Health
 - Home & Vehicle Modification
 - Therapy Network
 - FloridaHTNContract
 - GeorgiaHTNContract
 - IllinoisHTNContract
 - IndianaHTNContract

ADD PAGE: Create a standard web page with editable content. Ability to select a template, add assets, link documents, embed video and images using the WYSIWYG (What you see is what you get).



PAGE BUILDER

Pages

Modify Pages: Editing information on existing pages is done by hovering over the page you want to edit and clicking on the modify button.

You can also add a page, a link, or a document under the selected page as a subpage by selecting one of the options in the green bar. Instructions are as stated on pages 20-21.

To Delete a page, click on the red button, it will then move to the left and confirm deletion. Once deleted, the page then goes to the recycling bin where it can be restored. Once deleted from the recycling bin, it is no longer retrievable.

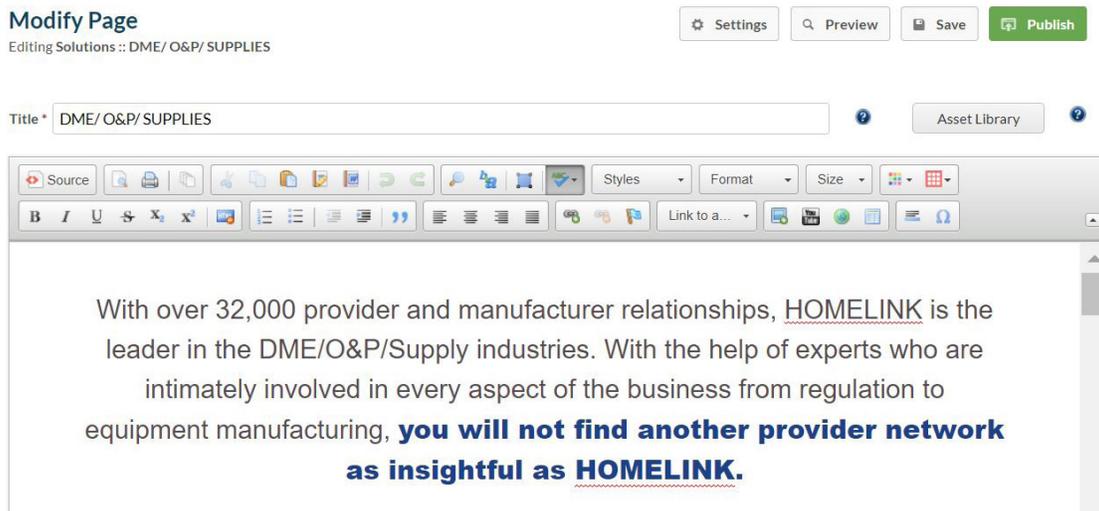
Pages

[Add Link](#) [Add Document](#) [Add Page](#)

Below lists all of the pages that have been created for your site. You can add a new page/link/document, edit a page or completely remove it. Use the nav on the left to manage uploads, add assets/modules or undo a trashing.

PAGE NAME	OPTIONS
Home Page	
Solutions 11 SUBPAGES	
DME/ O&P/ SUPPLIES	EDIT DELETE PAGE DOC LINK
Hearing Healthcare	
Home Health	

Pages



Source: Used to make edits with HTML coding.

Preview: Preview the content on the page.

Print: Prepares content in a print friendly way without the background images.

Content Template: Image and content template for easy edit.

Cut: Highlight information you want to cut and move.

Copy: Highlight information to be copied.

Paste: Paste the cut/copied information in the area of the cursor.

Undo: Undo changes made.

Redo: Add back changes you have undone.

Find: Search by key words throughout the page being edited.

Replace: Find and replace text that needs to be changed.

Select All: Select all content on the page being edited.

Check Spelling: Check the spelling on the page being edited.

Styles: Various styles that you can use to update your content.

Normal: Predetermined styles for consistency throughout the site.

Size: Ability to update size of text as needed.

Text color: Change the color of text.

Background Color: Change the background color of the text.

Bold: Make selected font bold.

Italic: Make selected font italic.

Underline: Make selected font have an underline.

Strike through: Make selected font with strike through.

Subscript: Add a subscript to content.

Superscript: Add a superscript to content.

Remove Format: Strips out styling from the back end of content coming from other locations.

Bulleted List (Numbered or bullet) : Add/Remove numbered or bulleted list.

Decrease Indent: Make indent less.

Increase Indent: Make indent more.

Block Quote: Create a block quote within the content.

Text Alignment: Left, center, right and fill the space evenly.

Link: Add or edit a link within the content.

Unlink: Remove a link.

Anchor Link: Create a link that goes to a specific section of a page.

Link to: Select a link that currently exists within the site.

Image: Add an image to content.

Video: Embed video to content.

iFrame: Embed iFrame video to content.

Table: Add table to content.

Insert Horizontal Line: Add a line to add a break in content.

Special Character: Add special characters.

PAGE BUILDER

Page Settings

Each page has its own settings that can be viewed and updated as needed. You are able to select background images, select who can view the page, update SEO settings, and view revisions history.

Background Image



Show Bread Crumb Yes No [?](#)

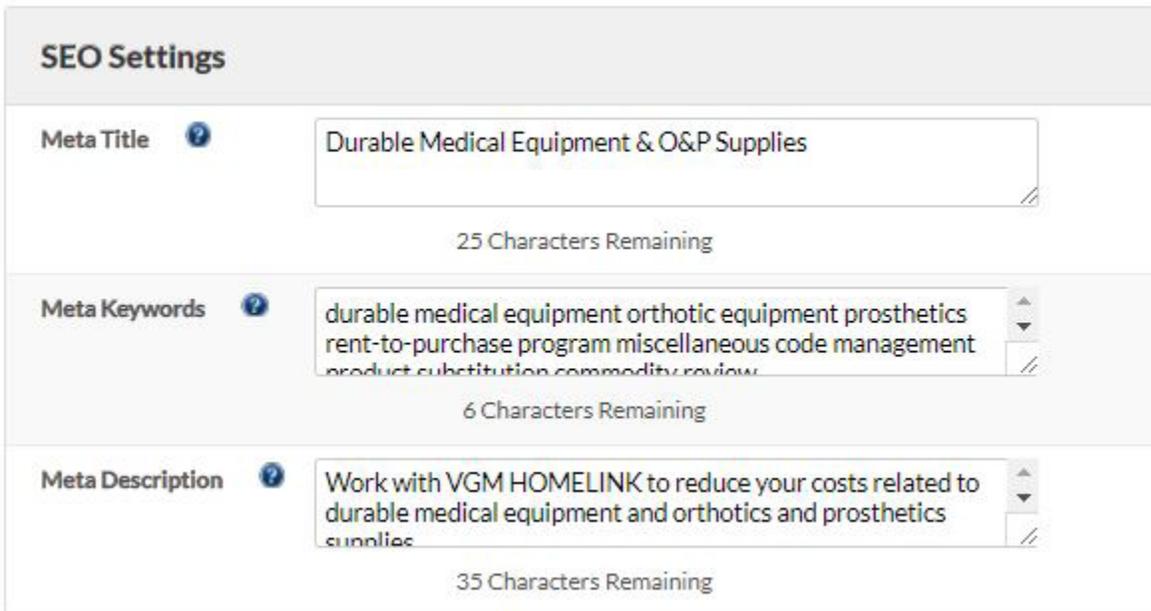
Members Only Yes No [?](#)

Roles / Groups Allowed Providers Case Managers [?](#)

Show in Nav Yes No [?](#)

Status Active Inactive

SEO Settings



The screenshot shows the 'SEO Settings' section of a web application. It contains three main input areas:

- Meta Title:** A text input field containing 'Durable Medical Equipment & O&P Supplies'. Below the field, it indicates '25 Characters Remaining'.
- Meta Keywords:** A text input field containing 'durable medical equipment orthotic equipment prosthetics rent-to-purchase program miscellaneous code management product substitution commodity review'. Below the field, it indicates '6 Characters Remaining'.
- Meta Description:** A text input field containing 'Work with VGM HOMELINK to reduce your costs related to durable medical equipment and orthotics and prosthetics supplies'. Below the field, it indicates '35 Characters Remaining'.

META TITLE: Shows as the title text bar or tab of the users browser. Used by search engines to display search result pages.

META KEYWORDS: A specific type of meta tag that appears in the HTML code of a Web page and helps tell search engines what the topic of the page is.

META DESCRIPTION: The meta description is a snippet of up to 320 characters, a tag in HTML, that summarizes a page's content. Search engines show the meta description in search results mostly when searched phrase is contained in the description. Optimizing the meta description is a very important aspect of on-page SEO.

REVISION HISTORY:

Review audit of changes to the site. Ability to open previous versions of the site, compare side by side or view, and see who has made the changes on what date.

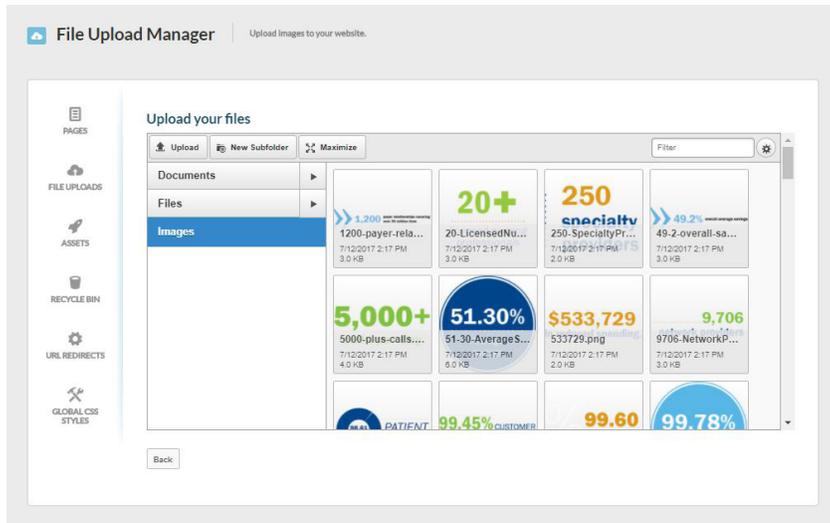


Date	User	Options
08/16/17 10:53 AM	@forbin-admin	Open Compare View
08/16/17 10:53 AM	@forbin-admin	Open Compare View
06/16/17 2:26 PM	@forbin-admin	Open Compare View
06/12/17 12:16 PM	nickc	Open Compare View

PAGE BUILDER

File Uploads

VPanel has a storage area where documents files and images can be stored, linked, and added throughout the site.



Assets

Assets

Variable HTML Widget

An asset is pagebuilder specific code that lets you insert dynamic and/or shared content within pages in your site. An asset can be considered a shortcut to another section of code or content.

Name	Asset Key	Type	Status	Options
Become A Provider Tab	**BECOME-A-PROVIDER-TAB**	Tabbed Content	Active	Modify Delete
Company Legal Name	**COMPANY-LEGAL-NAME**	Variable	Active	Modify Delete
Company Name	**COMPANY-NAME**	Variable	Active	Modify Delete
Company Short Name	**COMPANY-SHORT-NAME**	Variable	Active	Modify Delete
Contact Email	**CONTACT-EMAIL**	Variable	Active	Modify Delete
Contact Phone	**CONTACT-PHONE**	Variable	Active	Modify Delete
Toll Free Number	**TOLL-FREE-NUMBER**	Variable	Active	Modify Delete
Top Viewed Pages	**TOP-VIEWED-PAGES**	Snippet	Active	Modify Delete

50 items per page 1 - 8 of 8 items

Recycle Bin

Recycle Bin

Content that is deleted from the site is not permanently deleted but is transferred to the Recycle Bin. From this screen, content can be permanently purged from the system, or restored to its original location on your website.

Search Grid				Clear
Name	Url	Last Published	Options	
test	/test	Mar 14, 2018 @ 1:51 PM	RESTORE	DELETE
HOMELINK Appreciation	/homelink-appreciation	Jan 31, 2018 @ 2:51 PM	RESTORE	DELETE
Bob	/bob	Jan 18, 2018 @ 3:28 PM	RESTORE	DELETE
Form Test Page	/form-test-page	Nov 10, 2017 @ 8:43 AM	RESTORE	DELETE
ExecSum-SFUSD -10.3.17		Oct 04, 2017 @ 3:44 PM	RESTORE	DELETE
FloridaHTNContract	Florida HTN Contract	Sep 13, 2017 @ 7:34 AM	RESTORE	DELETE
FloridaHTNContract	/uploads/userfiles/files/documents/Florida HTN Provider Agreement 72117.pdf	Sep 13, 2017 @ 7:32 AM	RESTORE	DELETE
FloridaHTNContract	/uploads/userfiles/files/documents/Florida HTN Provider Agreement 72117.pdf	Sep 12, 2017 @ 4:01 PM	RESTORE	DELETE

URL Redirect

URL Redirects

There are currently 117 URL Redirects.

Search Grid				Clear
Match	Url	Date Added	Options	
/mynexusGA	http://marketing.vgmhomelink.com/acton/fs/blocks/showL...0058/t/page/fm/0	Aug 28, 2017 @ 12:21 PM	TEST URL	MODIFY DELETE
/mynexusNY	http://marketing.vgmhomelink.com/acton/fs/blocks/showL...0059/t/page/fm/0	Aug 28, 2017 @ 12:22 PM	TEST URL	MODIFY DELETE
/myNexus	http://marketing.vgmhomelink.com/acton/fs/blocks/showL...0053/t/page/fm/0	Aug 28, 2017 @ 12:54 PM	TEST URL	MODIFY DELETE
/GEHA	http://marketing.vgmhomelink.com/acton/fs/blocks/showL...0050/t/page/fm/0	Aug 28, 2017 @ 12:54 PM	TEST URL	MODIFY DELETE
/hpi2016review	http://marketing.vgmhomelink.com/acton/fs/blocks/showL...0051/t/page/fm/0	Aug 28, 2017 @ 12:55 PM	TEST URL	MODIFY DELETE
/humana	http://marketing.vgmhomelink.com/acton/fs/blocks/showL...004d/t/page/fm/0	Aug 28, 2017 @ 12:57 PM	TEST URL	MODIFY DELETE
/mymatrixx	http://marketing.vgmhomelink.com/acton/fs/blocks/showL...004c/t/page/fm/0	Aug 28, 2017 @ 12:57 PM	TEST URL	MODIFY DELETE

FORM BUILDER

Form Builder: Form builder is used to create quick forms for various marketing and information gathering needs. Submissions are stored behind the password protected VPanel. Each form created is made into an asset that can be placed on pages throughout the site.

Manage Forms

Manage Forms

There are currently 12 forms.

Name	Asset Key	Last Modified Date	Status	Options
Account Setup	**ACCOUNT-SETUP**	10/19/2017	Active	SUBMISSIONS CONFIG MODIFY DELETE
Accredited DME Credentialing Form	**ACCREDITED-DME-CREDENTIALING-FORM**	08/21/2017	Active	SUBMISSIONS CONFIG MODIFY DELETE
CEU Request	**CEU-REQUEST**	01/31/2018	Active	SUBMISSIONS CONFIG MODIFY DELETE
Contact Form	**CONTACT-FORM**	06/26/2017	Active	SUBMISSIONS CONFIG MODIFY DELETE
Credentialing Form	**CREDENTIALING-FORM**	06/12/2017	Active	SUBMISSIONS CONFIG MODIFY DELETE
DME Credentialing Form	**DME-CREDENTIALING-FORM**	08/16/2017	Active	SUBMISSIONS CONFIG MODIFY DELETE
Home and Vehicle Credentialing Form	**HOME-AND-VEHICLE CREDENTIALING-FORM**	08/21/2017	Active	SUBMISSIONS CONFIG MODIFY DELETE

Configure: In the VPanel you are able to view submissions by form type. Change the configuration of the form. Determine what dedicated email should get the notification of submissions and edit the Success Message. By selecting modify you are able to change form questions. You can also delete forms that have been created.

USERS

Site admins are able to select specific user roles within the VPanel. This allows for more controlled usability. You are able to set these settings when creating a new user, as well as modifying an existing user.

Manage Users

There are currently 25 records.

Search Grid <input type="text"/> <input type="button" value="Clear"/>					
Username	Administrator Name	Email Address	Status	Last Login Date	Options
ashleyg	Ashley Graff	ashley.graff@vgm.com	Active	04/11/18 1:53 PM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
brittanya	Brittany Adams	brittany.adams@vgm.com	Active	01/09/18 4:25 PM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
jasons	Jason Sadler	jasonsadler@vgm.com	Active	-	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
jenny	Jenny Yoder	jenny.yoder@vgm.com	Active	01/31/18 1:54 PM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
jessicab	Jessica	jessicab@forbin.com	Active	-	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
jillw	Jill Waddle	jill.waddle@vgm.com	Locked	09/28/17 12:41 PM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
Jamesn	Jim Nygren	jim.nygren@vgm.com	Active	02/09/18 11:16 PM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
joshw	Josh Willms	josh.willms@vgm.com	Active	02/08/18 8:54 AM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
kelseyw	Kelsey Wedemeier	kelsey.wedemeier@vgm.com	Active	03/14/18 4:55 PM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
lisap	Lisa Pierce	lisa.pierce@vgm.com	Active	04/10/18 4:03 PM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
lhoepner	Lori D. Hoepner	lori.hoepner@vgm.com	Active	04/11/18 6:34 AM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
marcellw	Marcell Wright	marcell.wright@vgm.com	Active	04/11/18 2:05 PM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
mkauten	Matthew Kauten	mkauten@forbin.com	Active	04/10/18 11:24 AM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
melissaj	Melissa Johnson	melissa.johnson@vgm.com	Active	10/03/17 8:44 AM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
missaacson	Michael Isaacson	michael.isaacson@vgm.com	Active	11/27/17 2:34 PM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
monicaz	Monica Rogan	monica.rogan@vgm.com	Active	02/13/18 10:52 AM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
nickc	Nick Corwin	ncorwin1111@gmail.com	Active	04/03/18 1:57 PM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>
nernst	Nicole Ernst	nicole.ernst@vgm.com	Active	04/10/18 11:00 AM	<input type="button" value="MODIFY"/> <input type="button" value="DELETE"/>

Users Add / Edit / Remove users and view activity.

Administration Panel Users -- (Modify)
Insert the user information below and save.

Master Admin * Yes No

Name *

E-Mail *

Username *

Roles / Permissions

- User Manager
- Audit Log Manager
- Content Author
- Content Publisher
- Form Viewer
- Delete Permission
- Portal Manager

Status * Active Inactive Locked

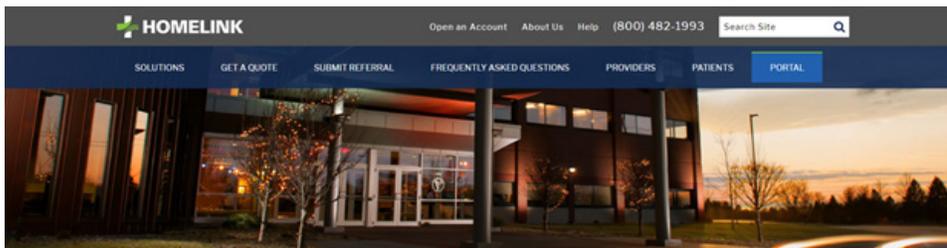
HOMELINK Portal
vgmhomelink.com

Portal Registration As Seen on Page 7

Register for Portal

Claims Professionals and Providers are able to register for an account for quick and easy online tracking. Claims professionals will need an email address, and will be asked to create a password. Providers will need their HOMELINK provider number, as well as an email address, and they will be asked to create a password.

Register for the HOMELINK Portal →



[Home](#) > [Portal](#) > [Member Login](#)

HOMELINK ACCOUNT LOGIN

DON'T HAVE AN ACCOUNT?

Set up a HOMELINK Account for quick and easy online tracking!

[CREATE AN ACCOUNT TODAY!](#)

Login

Provider Claims Professional
Provider Number

Username / Email Address

Password

[LOGIN](#)

[Forget Your Password?](#)

Portal Registration

Create Account

Create Your HOMELINK Account

Please enter your login information:

Enter Your Email Address *	Verify Email Address *
<input type="text"/>	<input type="text"/>
<small>Your email address will be used as your Username.</small>	
<small>To ensure the highest level of security please be sure your password contains at least 8 characters, at least one capital letter, one lowercase letter, and at least one number</small>	
Choose a Password *	Verify Password *
<input type="text"/>	<input type="text"/>
Your First Name *	Your Last Name *
<input type="text"/>	<input type="text"/>
<small>Please provide your first name.</small>	
Phone Number *	Extension
<input type="text"/>	<input type="text"/>
<small>Example: 999-999-9999 / (999) 999-9999</small>	
Company Name	Provider Number
<input type="text"/>	<input type="text"/>
	<small>Not Necessary if you are a Claims Professional</small>

REGISTER

Once the “create an account” form has been filled out the user will get an email stating that HOMELINK will be in touch soon.

 Reply  Reply All  Forward  IM

 do_not_reply@forbin.com |  Philipp Hoeltermann 4:1

VGM HOMELINK

Retention Policy | Inbox Delete older than 2 years (2 years) | Expires 2/28/2020

Welcome to VGM HOMELINK

Thank You for creating an account with us!

We will be in touch with you in the next 3-5 Business Days with your confirmed login information.

Login

HOMELINK offers a Provider and an Insurance Partners portal. This was setup to allow for both users to keep their information and status of referrals in one location behind a password protected portal.

<p>Providers</p> <p>View referral data, in-network payers, orders and claim information.</p> <p>LOGIN NOW</p>	<p>Insurance Partners</p> <p>See all the services we offer and how we can help your business.</p> <p>LOGIN NOW</p>
--	---

[Home](#) > [Portal](#) > **Member Login**

HOMELINK ACCOUNT LOGIN

DON'T HAVE AN ACCOUNT?

Set up a HOMELINK Account for quick and easy online tracking!

[CREATE AN ACCOUNT TODAY!](#)

Login

Provider Claims Professional

Provider Number

Username / Email Address

Password

[LOGIN](#)

[Forget Your Password?](#)

Portal

Provider Dashboard

HOMELINK's portal allows for users to view their specific account information. As an approved provider, the below would be filled out to reflect their information.

The screenshot displays the HOMELINK provider dashboard for user 1234567. The top navigation bar includes links for 'Welcome Provider', 'Change Password', and 'Logout'. Below this is a menu with 'DASHBOARD', 'FORMS', 'SUBMIT REFERRAL', 'SATISFACTION SURVEY', and 'CONFIRMATION DE ENCUESTA'. The main content area is divided into two sections: 'Provider Info' and 'Credentialing Info'. The 'Provider Info' section contains fields for 'Provider Name', 'Address', 'Billing Email', 'Referral Email', and 'Phone'. The 'Credentialing Info' section contains fields for 'Credentials Received On' and 'Credentials Expire On'. Below these sections is a 'Referral Information' dashboard with six data cards: 'Referrals Sent' (0), 'Referrals Declined' (0), 'YTD Claims Paid' (\$0.00), 'Referrals Accepted' (0), 'Direct Referrals' (0), and 'Pending Payments' (\$0.00). To the right of the referral information is an 'EFT/Check #' search section with an input field and a 'SEARCH' button.

HOMELINK 1234567 Welcome Provider [Change Password](#) [Logout](#)

DASHBOARD FORMS SUBMIT REFERRAL SATISFACTION SURVEY CONFIRMATION DE ENCUESTA

Provider Info: 1234567 Credentialing Info

Provider Name: **Address:** **Billing Email:** **Credentials Received On:**
Credentials Expire On:

Referral Email: **Phone:**

Referral Information

0

0 ● Referrals Sent	0 ● Referrals Declined	\$0.00 ● YTD Claims Paid
0 ● Referrals Accepted	0 ● Direct Referrals	\$0.00 ● Pending Payments

EFT/Check #

Enter EFT/Check #

SEARCH

Provider Dashboard

Web Referral Referrals in Progress Claim History Payer Search

Drag a column header and drop it here to group by that column

Referral #	Location	Action
No Referrals Currently Available		

Navigation: 0 items per page No Items to display

Web Referral **Referrals in Progress** Claim History Payer Search

Referral #	Name	DOB	Service Date	Status	Invoice #
<input type="text"/>					

Navigation: 10 items per page No Items to display

Web Referral Referrals in Progress **Claim History** Payer Search

Referral #	Name	DOB	Service Date	Status	Invoice #
<input type="text"/>					

Web Referral Referrals in Progress Claim History **Payer Search**

Search Grid

Company	Phone
Paradigm Health Corporation	(800) 482-1993
First Health	(800) 482-1993
Beech Street/Cherokee Insurance	(800) 482-1993
Tricare	(800) 482-1993
IHS Inovated Health Systems	(800) 482-1993
EvaluMed	(800) 482-1993

Portal

Insurance Partner Dashboard

HOMELINK's portal allows users to view specific account information. As an approved Insurance Partner, the below would be filled out to reflect corresponding information.

The screenshot displays the HOMELINK portal interface. At the top left is the HOMELINK logo and the user's email address, Nick.Corwin@vgm.com. On the top right, there are links for 'Welcome Nick Corwin', 'Change Password', and 'Logout'. A dark blue navigation bar contains the following menu items: DASHBOARD, FORMS, SUBMIT REFERRAL, and HOMELINK UNIVERSITY. The main content area is divided into two sections. On the left is a dark grey sidebar titled 'Claims Professional Info' containing the following details: Name: Nick Corwin, Title: (blank), Company: (blank), Phone: 000-000-0000, and Email: Nick.Corwin@vgm.com. On the right is a section titled 'Recent Referrals / Referral History'. It features a table with a header row containing 'Patient Name', 'Claim #', 'Referral #', 'Referral Date', 'Referral Status', and 'Details'. Below the header, there are five empty input fields corresponding to the first five columns. Above the table, there is a text prompt: 'Drag a column header and drop it here to group by that column'.

Portal Users

All usernames and passwords are protected. VPanel does not store user passwords. HOMELINK is able to make users active or inactive at anytime. Five failed password attempts will lock their account. All portal users must be approved.

Claims Professionals and Provider Users

There are currently 87 users.

Display Name	Username	Registered	Status	Options
		03/26/2018	Pending	MODIFY DELETE
		02/06/2018	Active	MODIFY DELETE
			Active	MODIFY DELETE
			Active	MODIFY DELETE
			Active	MODIFY DELETE
			Active	MODIFY DELETE
			Active	MODIFY DELETE

Modify

Account Type* Claims Professional

Display Name* ?

Email Address* ?

Status* Active Inactive Locked Pending Approval

[Back](#) [Save Changes](#)