



HOMELINK

Website User Guide

HOMELINK Marketing

August, 2019



[Open an Account](#) [About Us](#) [Help](#) (800) 482-1993

Search Site



[SOLUTIONS](#)

[GET A QUOTE](#)

[SUBMIT REFERRAL](#)

[FREQUENTLY ASKED QUESTIONS](#)

[PROVIDERS](#)

[PATIENTS](#)

[PORTAL](#)

HOMELINK'S TRANSPORTATION PROGRAM DELIVERS

We map out each trip to provide you with the type of transportation that meets your clients' needs at the lowest possible price.

GET MOVING

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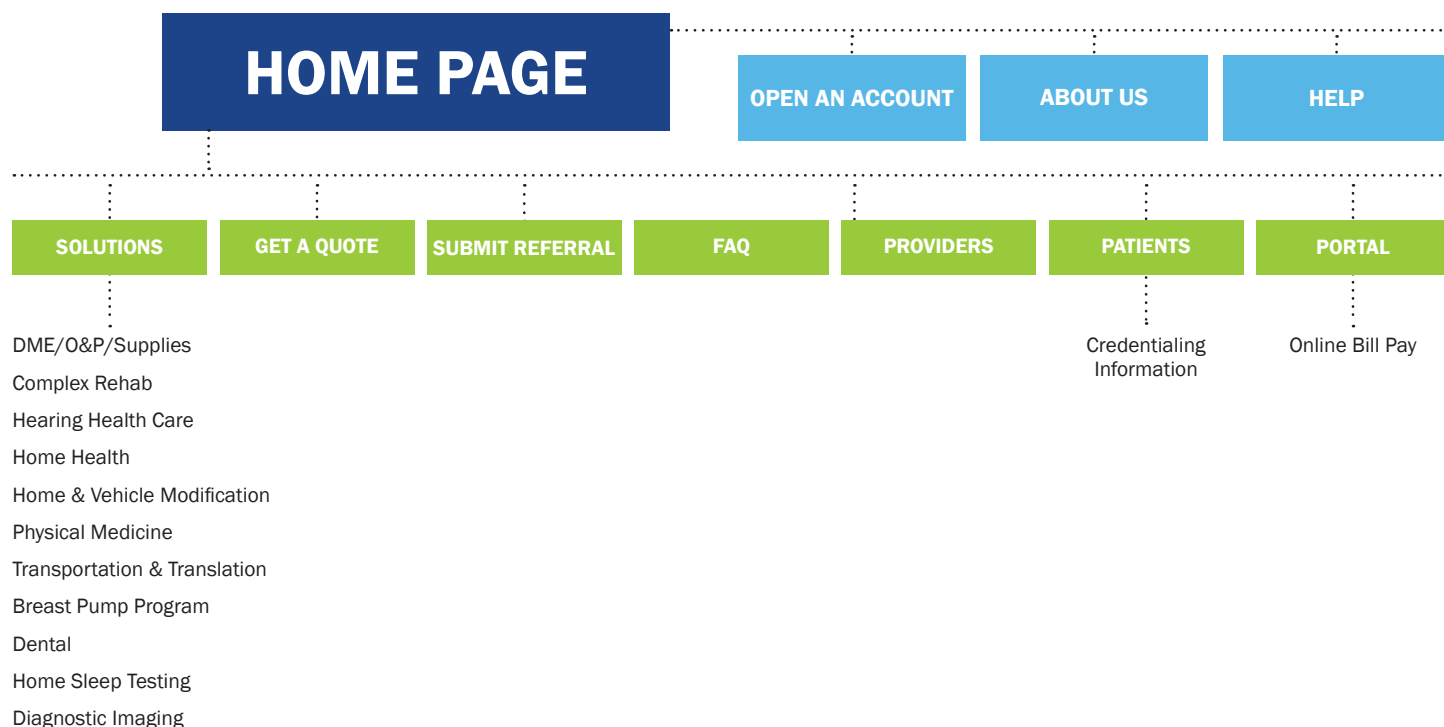
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Marketing Site
vgmhomelink.com

SITE MAP

The site map is a list of pages on a website. Site maps are used during the planning of a website by its designers and those who manage the marketing of the site. Human-visible listings, typically hierarchical, of the pages on a site. Structured listings intended for web crawlers such as search engines.

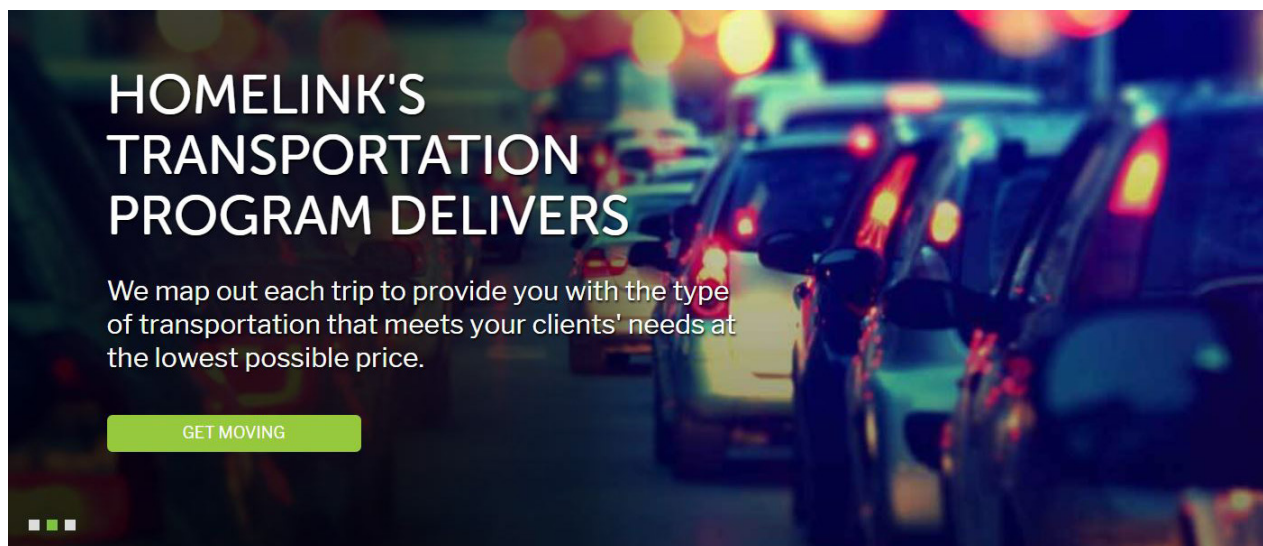


CALL TO ACTION

A call to action (CTA) is a prompt on a website that tells the user to take some specified action. A call to action is typically written as a command, such as 'Sign Up' or 'Buy Now' and generally takes the form of a button or hyperlink.

Marketing Message

A marketing message can link to various pages throughout the HOMELINK site or link to external sites. It is editable through the CMS (*content management system*) by HOMELINK's dedicated content authors and publishers.



Register for Portal

Claims Professionals and Providers are able to register for an account with HOMELINK for quick and easy online tracking. To enroll, claims professionals will need an email address and will be asked to create a password. Providers will need their HOMELINK provider number, an email address and they will be asked to create a password to enroll.

Register for the HOMELINK Portal →

The screenshot shows the HOMELINK website interface. At the top is a navigation bar with the HOMELINK logo, links for 'Open an Account', 'About Us', 'Help', and a phone number '(800) 482-1993'. There is also a search bar. Below the navigation bar is a menu with links: 'SOLUTIONS', 'GET A QUOTE', 'SUBMIT REFERRAL', 'FREQUENTLY ASKED QUESTIONS', 'PROVIDERS', 'PATIENTS', and 'PORTAL'. The 'PORTAL' link is highlighted. Below the menu is a large image of a modern building at night. Underneath the image, there is a breadcrumb trail: 'Home > Portal > Member Login'. The main heading is 'HOMELINK ACCOUNT LOGIN'. On the left, there is a section titled 'DON'T HAVE AN ACCOUNT?' with the text 'Set up a HOMELINK Account for quick and easy online tracking!' and a green button that says 'CREATE AN ACCOUNT TODAY!'. On the right, there is a 'Login' form with radio buttons for 'Provider' (selected) and 'Claims Professional'. Below these are input fields for 'Provider Number', 'Username / Email Address', and 'Password'. There is a blue 'LOGIN' button and a link that says 'Forgot Your Password?'. At the bottom of the page, there are two boxes: 'Providers' and 'Insurance Partners', each with a 'LOGIN NOW' button.

Login

HOMELINK offers a Provider and an Insurance Partners portal. This was setup to allow both types of users to access their information and to check status of referrals in one location behind a password protected portal.

Providers

View referral data, in-network payers, orders and claim information.

LOGIN NOW

Insurance Partners


See all the services we offer and how we can help your business.

LOGIN NOW

CALL TO ACTION

Get a Quote

HOMELINK has a Get a Quote form which goes directly to a dedicated team for review and responding to the Claims Professional. Form redirects to <https://hmeforms.com/get-a-quote-form.aspx>.

(300) 482-1993

[Get A Quote](#)
[HOMEPAGE](#) > [GET A QUOTE](#)

HOMELINK® appreciates being able to serve patients and caregivers directly. Please use the following form to order any product. Those marked with an * are mandatory fields.

Your Name *
Phone *
Company *
Email *

Patient Information

SSN Ins/Claim ID #
Last Name First Name
Street City
State * Zip
Home Phone Alt Phone

Gender ☒ Male ☐ Female DOB
Weight (lbs) Height ft in

Billing Information (Insurance Information)

Insurance Type Group Health
Company *
Street
City State
Zip Phone
Contact

Items / Services Requested *

Items: Include Product Number if available

Notes or special instructions

8 N C 5
[Refresh Image](#)

Enter the code from the image above
(case-sensitive)

Please fax your prescription for the requested services to 1-866-271-1814. You will be contacted by a HOMELINK Associate to verify this order prior to processing.


Orders are received and processed the same day, however, accounts are updated in the system by the next business day.

Orders are processed 7 am - 7 pm CT. If it is after hours and this order is urgent, please call 800-482-1993 (Group Health) or 800-571-2943 (Work Comp/Auto) and have us paged. We'd be happy to assist you.

Quick Referral

This form goes directly to HOMELINK's VIPER system to enter a new referral for review.

When selecting "Submit a Referral" the user is redirected to our quick referral form at <https://hmeforms.com/case-managers-quick-referral.aspx>.

(800) 482-1993

Quick Referral

[HOMELINK®](#) [HOMEPRIDE®](#) [CASE MANAGERS](#) [QUICK REFERRAL](#)

HOMELINK® appreciates being able to serve patients and caregivers directly. Please use the following form to order any product. Those marked with an * are mandatory fields.

Your Name *
Phone *
Company *
Email *

Patient Information

SSN <input type="text"/>	INS/Claim ID # * <input type="text"/>
Last Name * <input type="text"/>	First Name * <input type="text"/>
Street * <input type="text"/>	City * <input type="text"/>
State * <input type="text" value="--- Select State ---"/>	Zip * <input type="text"/>
Home Phone <input type="text"/>	Alt Phone <input type="text"/>
Gender * <input checked="" type="radio"/> Male <input type="radio"/> Female	DOB * <input type="text"/>
Weight (lbs) <input type="text"/>	Height <input type="text" value="ft"/> <input type="text" value="in"/>

Physician Information

Last Name * <input type="text"/>	First Name * <input type="text"/>
Phone * <input type="text"/>	Fax <input type="text"/>

Billing Information (Insurance Information)

Insurance Type

Company *

Street

City

State

Zip

Phone *

Contact

Items / Services Requested *

Items: Include Product Number if available

Notes or special instructions

File Attachment (Browse to attach a file to your order such as a prescription or other documentation.)

Upload a File (.pdf, .ppt, .pptx, .doc, .docx) Max Size: 20MB

5 J 7 J

[Refresh Image](#)

Enter the code from the image above (case-sensitive)

Please fax your prescription for the requested services to 1-866-271-1814. You will be contacted by a HOMELINK Associate to verify this order prior to processing.

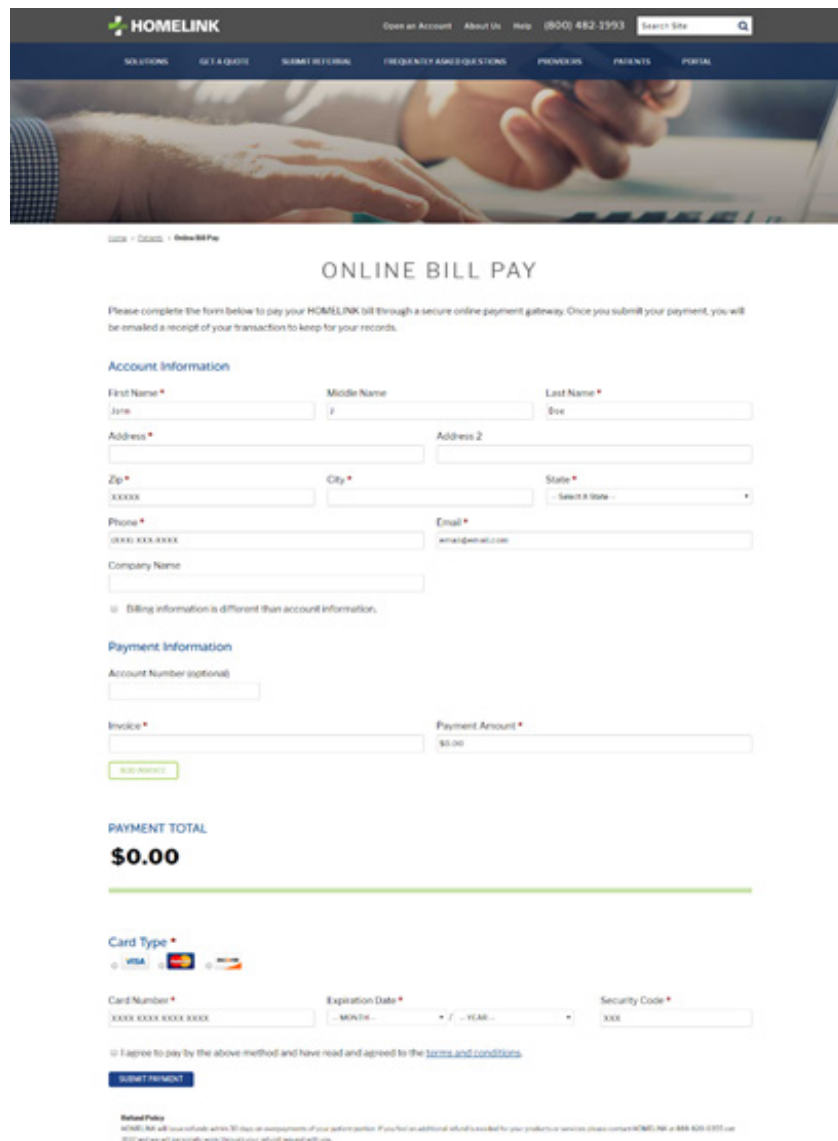
Orders are received and processed the same day, however, accounts are updated in the system by the next business day.

Orders are processed 7 am - 7 pm CT. If it is after hours and this order is urgent, please call 800-482-1993 (Group Health) or 800-571-2943 (Week Comp/Auto) and have us paged. We'd be happy to assist you.

CALL TO ACTION

Online Bill Pay

Allows users to complete the form below to pay their HOMELINK bill through a secure online payment gateway. Once a payment has been submitted, the user will get an email receipt of the transaction to keep for their records.



The screenshot shows the HOMELINK website's 'Online Bill Pay' form. The header includes the HOMELINK logo, navigation links (Open an Account, About Us, Help, (800) 482-1393), and a search bar. The main navigation bar lists: SOLUTIONS, GET A QUOTE, SUBMIT REFERRAL, FREQUENTLY ASKED QUESTIONS, PROMOTIONS, PARTNERS, and PORTAL. The form is titled 'ONLINE BILL PAY' and includes a disclaimer: 'Please complete the form below to pay your HOMELINK bill through a secure online payment gateway. Once you submit your payment, you will be emailed a receipt of your transaction to keep for your records.'

Account Information

First Name * [Jane] Middle Name [J] Last Name * [Boe]
Address * [] Address 2 []
Zip * [XXXXXX] City * [] State * [Select a State...]
Phone * [XXXX XXX XXXX] Email * [email@domain.com]
Company Name []

☐ Billing information is different than account information.

Payment Information

Account Number (optional) []
Invoice * [] Payment Amount * [\$0.00]

PAYMENT TOTAL
\$0.00

Card Type *
☐ VISA ☐ M/C ☐ AMEX

Card Number * [XXXX XXXX XXXX XXXX] Expiration Date * [MONTH] / [YEAR] Security Code * [XXX]

☐ I agree to pay by the above method and have read and agreed to the [terms and conditions](#).

Refund Policy
HOMELINK, INC. will issue refunds within 30 days of receipt of your return product. If you need an additional refund for your product or services, please contact HOMELINK, INC. at 888-828-0333 ext. 3037 and we will personally work through your refund request with you.

Credentialing Information

HOMELINK created several links that open PDF's for provider credentialing information. The PDF's open in a new window, and are stored in the CMS VPanel uploads file.


In order to become a credentialed HOMELINK provider, download the appropriate credentialing application below:

- [Chiropractic, Acupuncture, and/or Massage Therapy](#)
- [Contractor](#)
- [Diagnostic Imaging](#)
- [DMEPOS](#)
- [Hearing Health Care](#)
- [Home Health](#)
- [Language Services](#)
- [Physical Medicine](#)
- [Transportation](#)

Site Search

Site search is an activity performed on a website and not on search engines. Site search is done through internal search engines.

(800) 482-1993



[Home](#) > [Site Search](#)

SITE SEARCH

SEARCH

« Prev

1

Next »

4 Page Results Found

[HOMELINK Therapy Network](#)

HOMELINK Therapy Network (HTN) provides access to a national network of premier outpatient rehabilitation providers. THE FOCUS IS ON INDIVIDUALIZED AND EVIDENCE-BASED TREATMENT PROTOCOLS THAT PROMOTE A SAFE, TIMELY AND COST-EFFECTIVE RETURN TO WORK AND PREVIOUS LEVEL OF FUNCTIONING. BY USING OUR PROPRIETARY CENTRALIZED SCHEDULING SYST ...

VIEW PAGE

CALL TO ACTION

Contact Us

The Contact Us form was created for any website user to communicate questions directly to HOMELINK. The form request is submitted behind the secured CMS VPanel. Once submitted, a notice goes out to dedicated email address notifying them of a new Contact Us form submission.

HOMELINK Open an Account About Us Help (800) 482-1993 Search Site

SOLUTIONS GET A QUOTE SUBMIT REFERRAL FREQUENTLY ASKED QUESTIONS PROVIDERS PATIENTS PORTAL

Home > Contact Us

WE'RE HERE TO HELP

Do you have questions about the services available to you through HOMELINK? No problem!

Our team is ready to answer any questions you have. To reach out to our team, simply fill out the contact form below. A member of the HOMELINK team will review your submission and get back to you soon.

Name

Phone

Email

Comments

SUBMIT FORM

HOMELINK TEAM MAP

HOMELINK Marketing
Phone: 800-482-1993
1111 W. San Marcan Drive
Waterloo, IA 50704
GET DRIVING DIRECTIONS

HOMELINK Billing
Phone: 888-820-0355

HOMELINK Compliance and Privacy
Phone: 866-546-6893

HOMELINK Credentialing
Phone: 800-482-1993 x 4513

HOMELINK Group Health
Phone: 800-482-1993

HOMELINK Nursing Marketing and Contracting
Phone: 877-393-7048

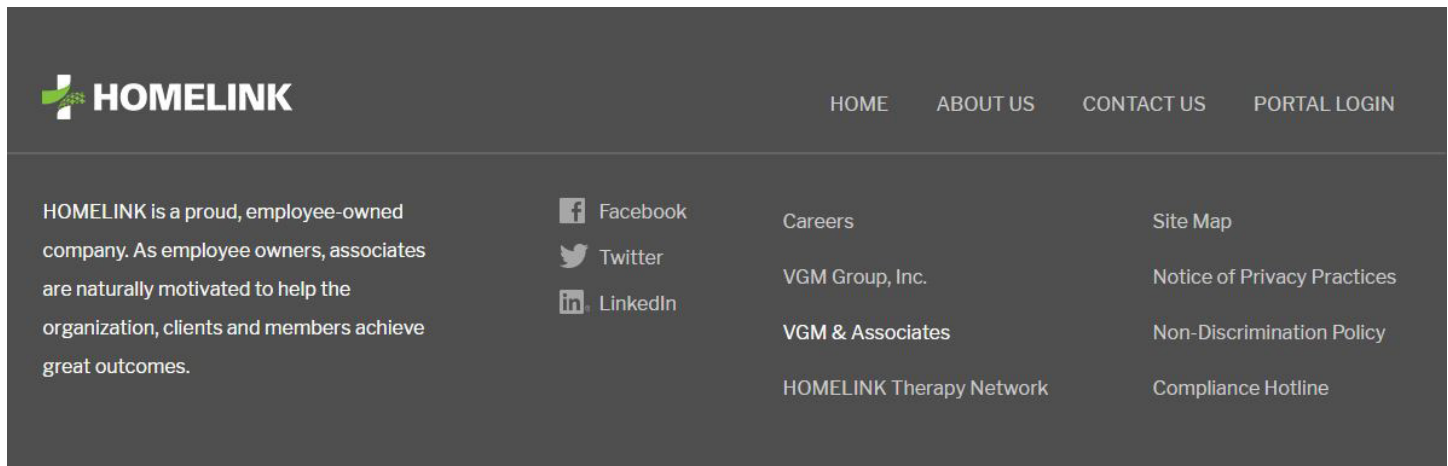
HOMELINK Provider Relations
Phone: 800-482-1993

HOMELINK Transportation
Phone: 866-496-3580

HOMELINK Workers' Compensation
Phone: 800-571-2943
1111 W. San Marcan Drive
Waterloo, IA 50704
GET DRIVING DIRECTIONS

External Footer Links

Throughout HOMELINK's website there are external links. The links shown below are kept in the footer and displayed on each page. They include links to HOMELINK's corporate company, and HOMELINK social media accounts. Additional links in the footer stay within the site.



Facebook: <https://www.facebook.com/Homelink1993/>

Twitter: <https://twitter.com/VGMHomelink>

LinkedIn: <https://www.linkedin.com/company/homelink-the-vgm-group/>

Careers: <https://careers.vgmgroup.com/>

VGM Group: <https://www.vgmgroup.com/>

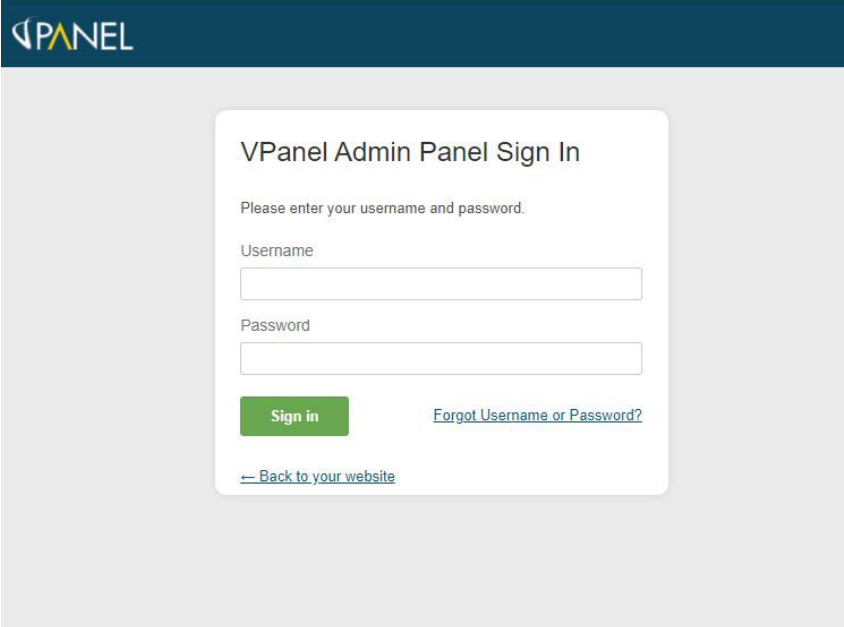
CMS VPanel
vgmhomelink.com

OVERVIEW

Ability to add pages, links and documents to the site's navigation.
“What you see is what you get” (WYSIWYG) text editor – looks and functions like a word processor. Includes online form submission tracking and password protected information. Assigns administrative and publishing roles to members of staff.

Login

VPanel is protected by user name and password. It is associated with VGM's active directory. It can be accessed by specified users at **<https://www.vgmhomelink.com/VPanel>**

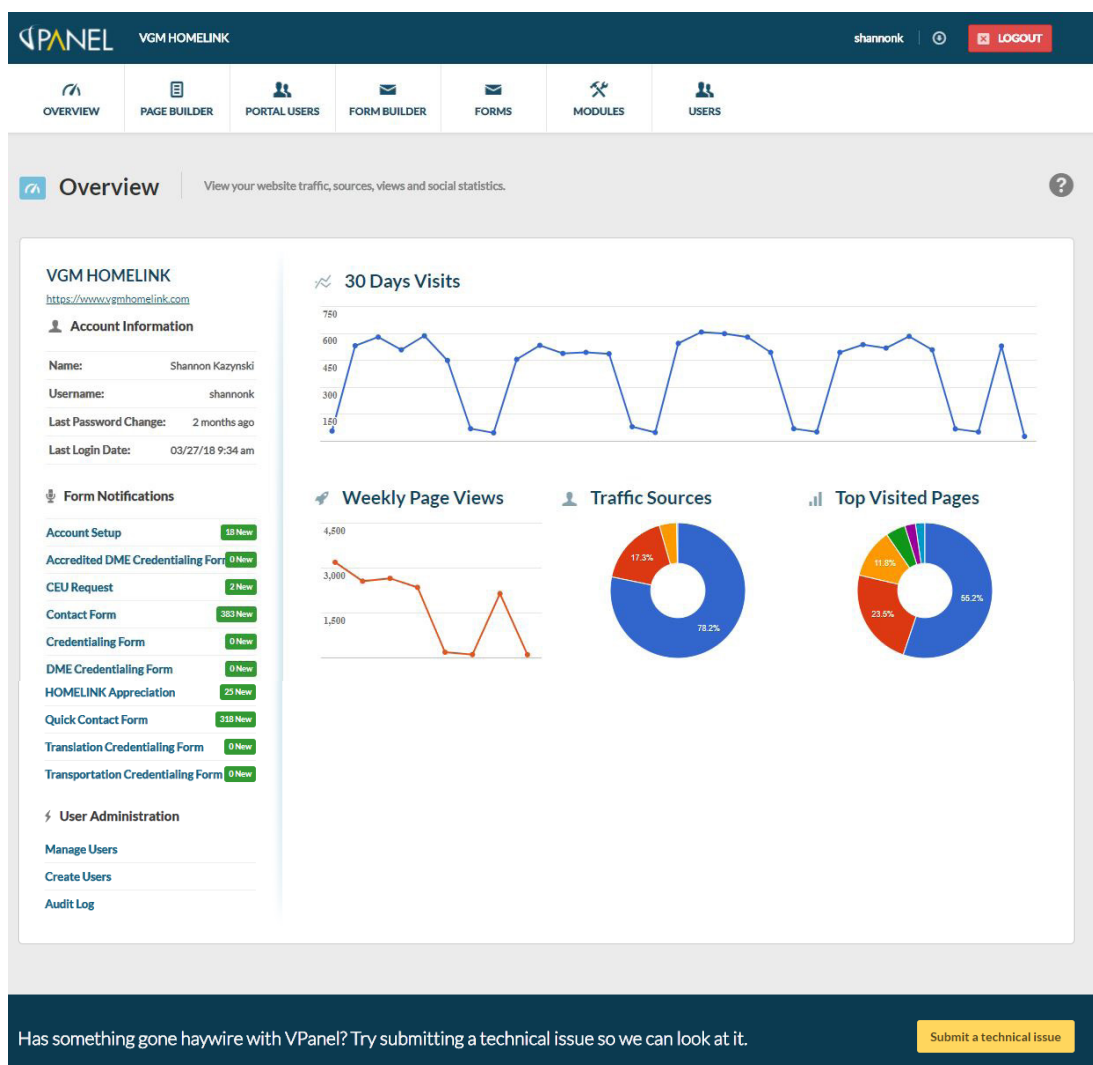


The screenshot shows the VPanel Admin Panel Sign In page. At the top, there is a dark blue header with the VPanel logo. Below the header, the page has a light gray background. In the center, there is a white rounded rectangle containing the sign-in form. The form title is "VPanel Admin Panel Sign In". Below the title, it says "Please enter your username and password." There are two input fields: "Username" and "Password". Below the "Username" field is a green "Sign in" button. To the right of the "Sign in" button is a link that says "Forgot Username or Password?". At the bottom of the form, there is a link that says "← Back to your website".

OVERVIEW

Dashboard

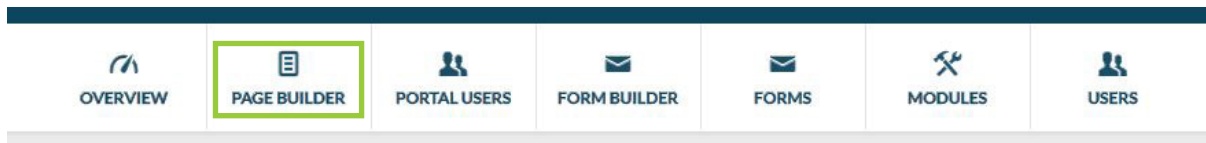
VPanel dashboard is the hub for navigating, overview of Google Analytics, form submissions, account information, managing users, audit log, and technical support.



PAGE BUILDER

Page Builder Overview

The page builder overview shows you each page and subpage, and whether they are active or inactive. It includes ability to add a link, page, or document. It also includes files upload, assets, recycling bin and URL redirects.



PAGES

FILE UPLOADS

ASSETS

RECYCLE BIN

URL REDIRECTS

Pages

Add Link

Add Document

Add Page

Below lists all of the pages that have been created for your site. You can add a new page/link/document, edit a page or completely remove it. Use the nav on the left to manage uploads, add assets/modules or undo a trashing.

PAGE NAME	OPTIONS
Home Page	
Solutions 11 SUBPAGES	
Get a Quote	
Submit Referral	
Frequently Asked Questions	
Providers 3 SUBPAGES	

PAGE BUILDER

Key Terms

These key terms will help navigate the VPanel and are used throughout.

NAV NAME: Used in the navigation menus but it will not show up in the page itself.

TITLE: Shown just before the content on the header.

SUB TEXT: Used in the navigation menu. Will show as the title text.

LINK: Adds the URL link.

WINDOW TARGET: Allows the user to choose opening a new window or staying in the same browser window. If you take user away from the site, target a new window. If it is within the site, target same window.

ALTERNATIVE TEXT: Instructions for where the link goes, the action it takes, or what the image is about.

SHOW IN NAV: Select page to appear in the navigation.

STATUS: Mark as 'active' if you are ready for it to be live, or inactive if you don't want people to see it.

DOCUMENT: Choose document from list, or upload new document.

DIRECT URL Use to create a friendly URL. If left blank VPanel will create one.

SHOW BREADCRUMBS: Shows the path taken to get to the page you are on. Asks if you want to see the path on the page or not.

MEMBERS ONLY: Allows member only logins to view this page.

PARENT: Select 'root' lever if you want it in the main navigation. Select a parent page if it is a subpage.

Pages

The page builder overview shows you each page and subpage and whether they are active or inactive. Includes ability to add a link, page, or document. It also includes file uploads, assets, recycling bin and URL redirects.

REORDER: To reorder the pages: click, drag, and drop the page in the order you would like it to appear. This change is immediate and does not require a save or publish.

SUBPAGES: To see the subpages: click on the gray square to the left of the page name. This will expand the subpages. To hide the subpages, click on the gray square again.

Ex: Subpages not expanded

<div><div></div><div>Solutions</div><div>11 SUBPAGES</div></div>
<div><div></div><div>Get a Quote</div></div>
<div><div></div><div>Submit Referral</div></div>
<div><div></div><div>Frequently Asked Questions</div></div>

Ex: Subpages expanded

<div><div></div><div>Solutions</div><div>11 SUBPAGES</div></div>	<div><div>EDIT</div><div>DELETE</div><div>+ PAGE DOC LINK</div></div>
<div><div></div><div>DME/ O&P/ SUPPLIES</div></div>	
<div><div></div><div>Hearing Healthcare</div></div>	
<div><div></div><div>Home Health</div></div>	
<div><div></div><div>Home & Vehicle Modification</div></div>	

PAGE BUILDER

Pages

ADD LINK: If a page doesn't require editable content, but needs a navigation item to another website, or static page within the site, use the Add a New Link.

Add a New Link

Settings

Save

Link Settings

Nav Name *

?

Sub Text

?

Link

Window Target

☒ Same Window ☐ New Window

Show in Nav

☒ Yes ☐ No

?

Status

☒ Active ☐ Inactive

Parent

☒ [Root Level]

Solutions

☐ DME/ O&P/ SUPPLIES

☐ Hearing Healthcare

☐ Home Health

☐ Home & Vehicle Modification

☐ Therapy Network

☐ FloridaHTNContract

☐ GeorgiaHTNContract

☐ IllinoisHTNContract

☐ IndianaHTNContract

ADD DOCUMENT: To reorder the pages you simply click, drag, and drop the page in the order that you would like it to appear. Change is immediate and does not require a save or publish.

Add a New Document

Settings

Save

Document Settings

Nav Name *

?

Sub Text

?

Show In Nav

☒ Yes ☐ No

?

Status

☒ Active ☐ Inactive

Documents

Choose One...

3.pdf

Aetna_Individual_Provider_Addendum.pdf

Agreement - Translation.pdf

Agreement - Transportation.pdf

Arizona HTN Agreement 72117.pdf

Colorado HTN Agreement 72117.pdf

Connecticut HTN Agreement 72117.pdf

Credentialing Application DME HME O&P.PDF

Upload Document

Parent

☒ [Root Level]

Solutions

☐ DME/ O&P/ SUPPLIES

☐ Hearing Healthcare

☐ Home Health

☐ Home & Vehicle Modification

☐ Therapy Network

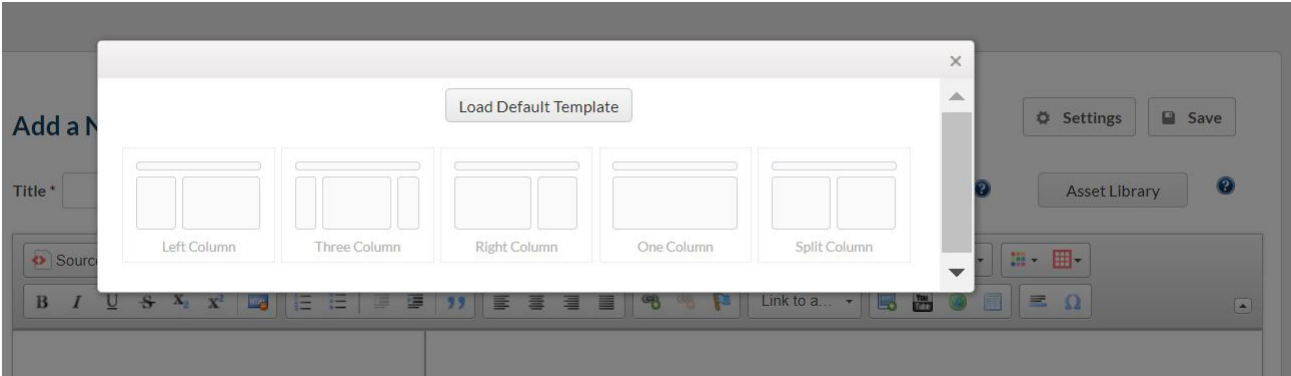
☐ FloridaHTNContract

☐ GeorgiaHTNContract

☐ IllinoisHTNContract

☐ IndianaHTNContract

ADD PAGE: Create a standard web page with editable content. Ability to select a template, add assets, link documents, embed video and images using the WYSIWYG (What you see is what you get).



Add a New Page Settings Save

Title *

Asset Library

Source

PAGE BUILDER


Pages


Modify Pages: Editing information on existing pages is done by hovering over the page you want to edit and clicking on the modify button.


You can also add a page, a link, or a document under the selected page as a subpage by selecting one of the options in the green bar. Instructions are as stated on pages 20-21.

To Delete a page, click on the red button, it will then move to the left and confirm deletion. Once deleted, the page then goes to the recycling bin where it can be restored. Once deleted from the recycling bin, it is no longer retrievable.




Pages

 Add Link

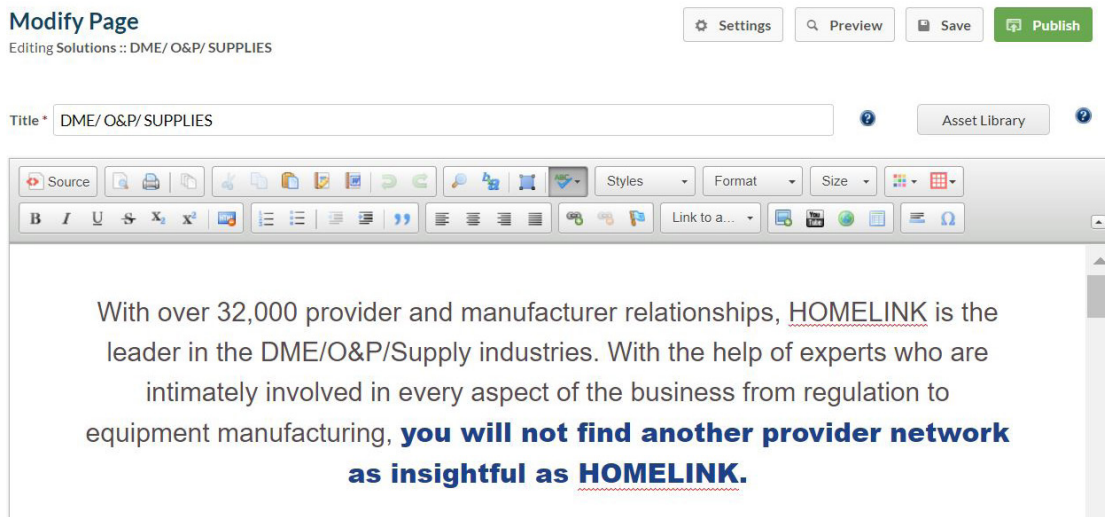
 Add Document

 Add Page

Below lists all of the pages that have been created for your site. You can add a new page/link/document, edit a page or completely remove it. Use the nav on the left to manage uploads, add assets/modules or undo a trashing.

PAGE NAME	OPTIONS
Home Page	
<div>Solutions</div> <div>11 SUBPAGES</div>	
<div>DME/ O&P/ SUPPLIES</div>	<div> EDIT</div> <div> DELETE</div> <div> PAGE DOC LINK</div>
<div>Hearing Healthcare</div>	
<div>Home Health</div>	

Pages



Source: Used to make edits with HTML coding.

Preview: Preview the content on the page.

Print: Prepares content in a print friendly way without the background images.

Content Template: Image and content template for easy edit.

Cut: Highlight information you want to cut and move.

Copy: Highlight information to be copied.

Paste: Paste the cut/copied information in the area of the courser.

Undo: Undo changes made.

Redo: Add back changes you have undone.

Find: Search by key words throughout the page being edited.

Replace: Find and replace text that needs to be changed.

Select All: Select all content on the page being edited.

Check Spelling: Check the spelling on the page being edited.

Styles: Various styles that you can use to update your content.

Normal: Predetermined styles for consistency throughout the site.

Size: Ability to update size of text as needed.

Text color: Change the color of text.

Background Color: Change the background color of the text.

Bold: Make selected font bold.

Italic: Make selected font italic.

Underline: Make selected font have an underline.

Strike through: Make selected font with strike through.

Subscript: Add a subscript to content.

Superscript: Add a superscript to content.

Remove Format: Strips out styling from the back end of content coming from other locations.

Bulleted List (Numbered or bullet) : Add/Remove numbered or bulleted list.

Decrease Indent: Make indent less.

Increase Indent: Make indent more.

Block Quote: Create a block quote within the content.

Text Alignment: Left, center, right and fill the space evenly.

Link: Add or edit a link within the content.

Unlink: Remove a link.

Anchor Link: Create a link that goes to a specific section of a page.

Link to: Select a link that currently exists within the site.

Image: Add an image to content.

Video: Embed video to content.

iFrame: Embed iFrame video to content.

Table: Add table to content.

Insert Horizontal Line: Add a line to add a break in content.


Special Character: Add special characters.

PAGE BUILDER

Page Settings

Each page has its own settings that can be viewed and updated as needed. You are able to select background images, select who can view the page, update SEO settings, and view revisions history.

Background Image



Update Background

Delete Background

Show Bread Crumb

☒ Yes ☐ No [?](#)

Members Only

☐ Yes ☒ No [?](#)

Roles / Groups Allowed

☐ Providers ☐ Case Managers [?](#)

Show in Nav

☒ Yes ☐ No [?](#)

Status

☒ Active ☐ Inactive

SEO Settings

The screenshot shows the 'SEO Settings' section of a web application. It contains three main input areas:

- Meta Title:** A text box containing 'Durable Medical Equipment & O&P Supplies'. Below it, a status bar indicates '25 Characters Remaining'.
- Meta Keywords:** A text box containing 'durable medical equipment orthotic equipment prosthetics rent-to-purchase program miscellaneous code management product substitution commodity review'. Below it, a status bar indicates '6 Characters Remaining'.
- Meta Description:** A text box containing 'Work with VGM HOMELINK to reduce your costs related to durable medical equipment and orthotics and prosthetics supplies'. Below it, a status bar indicates '35 Characters Remaining'.

META TITLE: Shows as the title text bar or tab of the users browser. Used by search engines to display search result pages.

META KEYWORDS: A specific type of meta tag that appears in the HTML code of a Web page and helps tell search engines what the topic of the page is.

META DESCRIPTION: The meta description is a snippet of up to 320 characters, a tag in HTML, that summarizes a page's content. Search engines show the meta description in search results mostly when searched phrase is contained in the description. Optimizing the meta description is a very important aspect of on-page SEO.

REVISION HISTORY:

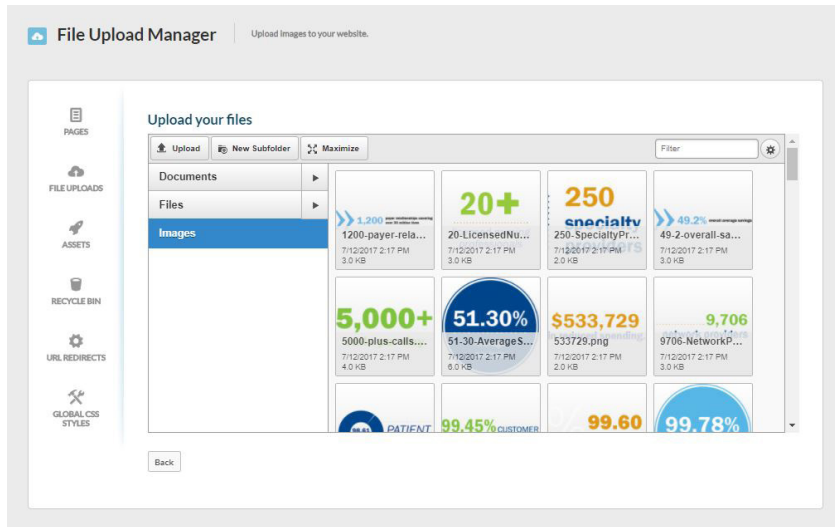
Review audit of changes to the site. Ability to open previous versions of the site, compare side by side or view, and see who has made the changes on what date.

Revision History		
Date	User	Options
08/16/17 10:53 AM	@forbin-admin	Open Compare View
08/16/17 10:53 AM	@forbin-admin	Open Compare View
06/16/17 2:26 PM	@forbin-admin	Open Compare View
06/12/17 12:16 PM	nickc	Open Compare View

PAGE BUILDER

File Uploads

VPanel has a storage area where documents files and images can be stored, linked, and added throughout the site.



Assets

Assets

[Variable](#) [HTML Widget](#)

An asset is pagebuilder specific code that lets you insert dynamic and/or shared content within pages in your site. An asset can be considered a shortcut to another section of code or content.

View All						Search Grid	Clear
Name	Asset Key	Type	Status	Options			
Become A Provider Tab	**BECOME-A-PROVIDER-TAB**	Tabbed Content	Active	Modify	Delete		
Company Legal Name	**COMPANY-LEGAL-NAME**	Variable	Active	Modify	Delete		
Company Name	**COMPANY-NAME**	Variable	Active	Modify	Delete		
Company Short Name	**COMPANY-SHORT-NAME**	Variable	Active	Modify	Delete		
Contact Email	**CONTACT-EMAIL**	Variable	Active	Modify	Delete		
Contact Phone	**CONTACT-PHONE**	Variable	Active	Modify	Delete		
Toll Free Number	**TOLL-FREE-NUMBER**	Variable	Active	Modify	Delete		
Top Viewed Pages	**TOP-VIEWED-PAGES**	Snippet	Active	Modify	Delete		
1						50 items per page	1 - 8 of 8 items

Recycle Bin

Recycle Bin

Content that is deleted from the site is not permanently deleted but is transferred to the Recycle Bin. From this screen, content can be permanently purged from the system, or restored to its original location on your website.

Search Grid Clear			
Name	Url	Last Published	Options
test	/test	Mar 14, 2018 @ 1:51 PM	<button>RESTORE</button> <button>DELETE</button>
HOMELINK Appreciation	/homelink-appreciation	Jan 31, 2018 @ 2:51 PM	<button>RESTORE</button> <button>DELETE</button>
Bob	/bob	Jan 18, 2018 @ 3:28 PM	<button>RESTORE</button> <button>DELETE</button>
Form Test Page	/form-test-page	Nov 10, 2017 @ 8:43 AM	<button>RESTORE</button> <button>DELETE</button>
ExecSum-SFUSD -10.3.17		Oct 04, 2017 @ 3:44 PM	<button>RESTORE</button> <button>DELETE</button>
FloridaHTNContract	Florida HTN Contract	Sep 13, 2017 @ 7:34 AM	<button>RESTORE</button> <button>DELETE</button>
FloridaHTNContract	/uploads/userfiles/files/documents/Florida HTN Provider Agreement 72117.pdf	Sep 13, 2017 @ 7:32 AM	<button>RESTORE</button> <button>DELETE</button>
FloridaHTNContract	/uploads/userfiles/files/documents/Florida HTN Provider Agreement 72117.pdf	Sep 12, 2017 @ 4:01 PM	<button>RESTORE</button> <button>DELETE</button>

URL Redirect

URL Redirects

There are currently 117 URL Redirects.

Search Grid Clear			
Match	Url	Date Added	Options
/mynexusGA	http://marketing.vgmhomelink.com/acton/fs/blocks/showL...0058/t/page/fm/0	Aug 28, 2017 @ 12:21 PM	<button>TEST URL</button> <button>MODIFY</button> <button>DELETE</button>
/mynexusNY	http://marketing.vgmhomelink.com/acton/fs/blocks/showL...0059/t/page/fm/0	Aug 28, 2017 @ 12:22 PM	<button>TEST URL</button> <button>MODIFY</button> <button>DELETE</button>
/myNexus	http://marketing.vgmhomelink.com/acton/fs/blocks/showL...0053/t/page/fm/0	Aug 28, 2017 @ 12:54 PM	<button>TEST URL</button> <button>MODIFY</button> <button>DELETE</button>
/GEHA	http://marketing.vgmhomelink.com/acton/fs/blocks/showL...0050/t/page/fm/0	Aug 28, 2017 @ 12:54 PM	<button>TEST URL</button> <button>MODIFY</button> <button>DELETE</button>
/hpi2016review	http://marketing.vgmhomelink.com/acton/fs/blocks/showL...0051/t/page/fm/0	Aug 28, 2017 @ 12:55 PM	<button>TEST URL</button> <button>MODIFY</button> <button>DELETE</button>
/humana	http://marketing.vgmhomelink.com/acton/fs/blocks/showL...004d/t/page/fm/0	Aug 28, 2017 @ 12:57 PM	<button>TEST URL</button> <button>MODIFY</button> <button>DELETE</button>
/mymatrixx	http://marketing.vgmhomelink.com/acton/fs/blocks/showL...004c/t/page/fm/0	Aug 28, 2017 @ 12:57 PM	<button>TEST URL</button> <button>MODIFY</button> <button>DELETE</button>

FORM BUILDER

Form Builder: Form builder is used to create quick forms for various marketing and information gathering needs. Submissions are stored behind the password protected VPanel. Each form created is made into an asset that can be placed on pages throughout the site.

Manage Forms

Manage Forms

There are currently 12 forms.

Name	Asset Key	Last Modified Date	Status	Options
Account Setup	**ACCOUNT-SETUP**	10/19/2017	Active	SUBMISSIONS CONFIG MODIFY DELETE
Accredited DME Credentialing Form	**ACCREDITED-DME-CREDENTIALING-FORM**	08/21/2017	Active	SUBMISSIONS CONFIG MODIFY DELETE
CEU Request	**CEU-REQUEST**	01/31/2018	Active	SUBMISSIONS CONFIG MODIFY DELETE
Contact Form	**CONTACT-FORM**	06/26/2017	Active	SUBMISSIONS CONFIG MODIFY DELETE
Credentialing Form	**CREDENTIALING-FORM**	06/12/2017	Active	SUBMISSIONS CONFIG MODIFY DELETE
DME Credentialing Form	**DME-CREDENTIALING-FORM**	08/16/2017	Active	SUBMISSIONS CONFIG MODIFY DELETE
Home and Vehicle Credentialing Form	**HOME-AND-VEHICLE CREDENTIALING-FORM**	08/21/2017	Active	SUBMISSIONS CONFIG MODIFY DELETE

Configure: In the VPanel you are able to view submissions by form type. Change the configuration of the form. Determine what dedicated email should get the notification of submissions and edit the Success Message. By selecting modify you are able to change form questions. You can also delete forms that have been created.


USERS

Site admins are able to select specific user roles within the VPanel. This allows for more controlled usability. You are able to set these settings when creating a new user, as well as modifying an existing user.

Manage Users

There are currently 25 records.

Search Grid						Clear
Username	Administrator Name	Email Address	Status	Last Login Date	Options	
ashleyg	Ashley Graff	ashley.graff@vgm.com	Active	04/11/18 1:53 PM	MODIFY	DELETE
brittanya	Brittany Adams	brittany.adams@vgm.com	Active	01/09/18 4:25 PM	MODIFY	DELETE
jasons	Jason Sadler	jason.sadler@vgm.com	Active	-	MODIFY	DELETE
jenny	Jenny Yoder	jenny.yoder@vgm.com	Active	01/31/18 1:54 PM	MODIFY	DELETE
jesscab	Jessica	jesscab@forbin.com	Active	-	MODIFY	DELETE
jillw	Jill Waddle	jill.waddle@vgm.com	Locked	09/28/17 12:41 PM	MODIFY	DELETE
jamesn	Jim Nygren	jim.nygren@vgm.com	Active	02/09/18 11:16 PM	MODIFY	DELETE
joshw	Josh Willms	josh.willms@vgm.com	Active	02/08/18 8:54 AM	MODIFY	DELETE
kelseyw	Kelsey Wedemeler	kelsey.wedemeler@vgm.com	Active	03/14/18 4:55 PM	MODIFY	DELETE
lisap	Lisa Pierce	lisa.pierce@vgm.com	Active	04/10/18 4:03 PM	MODIFY	DELETE
lhoepnner	Lori D. Hoeppner	lori.hoeppner@vgm.com	Active	04/11/18 6:34 AM	MODIFY	DELETE
marcellw	Marcell Wright	marcell.wright@vgm.com	Active	04/11/18 2:05 PM	MODIFY	DELETE
mkauten	Matthew Kauten	mkauten@forbin.com	Active	04/10/18 11:24 AM	MODIFY	DELETE
melissaj	Melissa Johnson	melissa.johnson@vgm.com	Active	10/03/17 8:44 AM	MODIFY	DELETE
misaacson	Michael Isaacson	michael.isaacson@vgm.com	Active	11/27/17 2:34 PM	MODIFY	DELETE
monicaz	Monica Rogan	monica.rogan@vgm.com	Active	02/13/18 10:52 AM	MODIFY	DELETE
nickc	Nick Corwin	ncorwin1111@gmail.com	Active	04/03/18 1:57 PM	MODIFY	DELETE
nernst	Nicole Ernst	nicole.ernst@vgm.com	Active	04/10/18 11:00 AM	MODIFY	DELETE



Users

Add / Edit / Remove users and view activity.

CREATE USER

MANAGE USERS

AUDIT LOG

Administration Panel Users -- (Modify)

Insert the user information below and save.

Master Admin *


☒ Yes ☐ No


Name *


E-Mail *


Username *


Roles / Permissions


☒  User Manager


☒  Audit Log Manager

☒  Content Author

☒  Content Publisher

☒  Form Viewer

☒  Delete Permission

☒  Portal Manager

Status *

☒ Active ☐ Inactive ☐ Locked

Back

Save

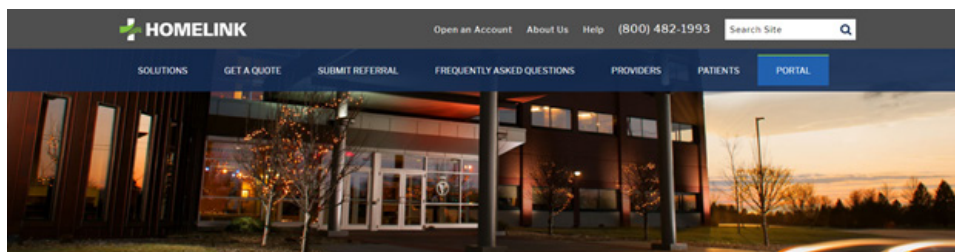
HOMELINK Portal
vgmhomelink.com

Portal Registration As Seen on Page 7

Register for Portal

Claims Professionals and Providers are able to register for an account for quick and easy online tracking. Claims professionals will need an email address, and will be asked to create a password. Providers will need their HOMELINK provider number, as well as an email address, and they will be asked to create a password.

Register for the HOMELINK Portal →



[Home](#) > [Portal](#) > [Member Login](#)

HOMELINK ACCOUNT LOGIN

DON'T HAVE AN ACCOUNT?

Set up a HOMELINK Account for quick and easy online tracking!

[CREATE AN ACCOUNT TODAY!](#)

Login

☒ Provider ☐ Claims Professional
Provider Number

Username / Email Address

Password

[LOGIN](#)

[Forgot Your Password?](#)

Portal Registration





Create Account



Create Your HOMELINK Account

Please enter your login information:

Enter Your Email Address *	Verify Email Address *
<input type="text"/>	<input type="text"/>
<small>Your email address will be used as your Username.</small>	
To ensure the highest level of security please be sure your password contains at least 8 characters, at least one capital letter, one lowercase letter, and at least one number	
Choose a Password *	Verify Password *
<input type="text"/>	<input type="text"/>
Your First Name *	Your Last Name *
<input type="text"/>	<input type="text"/>
<small>Please provide your first name.</small>	
Phone Number *	Extension
<input type="text"/>	<input type="text"/>
<small>Example: 999-999-9999 / (999) 999-9999</small>	
Company Name	Provider Number
<input type="text"/>	<input type="text"/>
<small>Not Necessary if you are a Claims Professional</small>	
<input type="button" value="REGISTER"/>	

Once the “create an account” form has been filled out the user will get an email stating that HOMELINK will be in touch soon.

 Reply  Reply All  Forward  IM

 do_not_reply@forbin.com |  Philipp Hoeltermann 4:1

VGM HOMELINK

Retention Policy | Inbox Delete older than 2 years (2 years) Expires 2/28/2020

Welcome to VGM HOMELINK

Thank You for creating an account with us!

We will be in touch with you in the next 3-5 Business Days with your confirmed login information.

Login

HOMELINK offers a Provider and an Insurance Partners portal. This was setup to allow for both users to keep their information and status of referrals in one location behind a password protected portal.

<p>Providers</p> <p>View referral data, in-network payers, orders and claim information.</p> <p>LOGIN NOW</p>	<p>Insurance Partners</p> <p>See all the services we offer and how we can help your business.</p> <p>LOGIN NOW</p>
--	---

[Home](#) > [Portal](#) > **Member Login**

HOMELINK ACCOUNT LOGIN

DON'T HAVE AN ACCOUNT?

Set up a HOMELINK Account for quick and easy online tracking!

[CREATE AN ACCOUNT TODAY!](#)

Login

☒ Provider ☐ Claims Professional

Provider Number

Username / Email Address

Password


[LOGIN](#)

[Forget Your Password?](#)

Portal

Provider Dashboard

HOMELINK's portal allows for users to view their specific account information. As an approved provider, the below would be filled out to reflect their information.

 1234567

Welcome Provider | [Change Password](#) | [Logout](#)

DASHBOARD | FORMS | SUBMIT REFERRAL | SATISFACTION SURVEY | CONFIRMATION DE ENCUESTA

Provider Info: 1234567

Credentialing Info

Provider Name:

Address:

Billing Email:

Credentials Received On:

Credentials Expire On:

Referral Email:

Phone:

Referral Information

0

0

● Referrals Sent

0

● Referrals Declined

\$0.00

● YTD Claims Paid

0

● Referrals Accepted

0

● Direct Referrals

\$0.00

● Pending Payments

EFT/Check #

Enter EFT/Check #

SEARCH

Provider Dashboard

Web Referral

Referrals in Progress

Claim History

Payer Search

Drag a column header and drop it here to group by that column

Referral #	Location	Action
No Referrals Currently Available		

◀ 0 ▶

10

Items per page

No Items to display

Web Referral

Referrals in Progress

Claim History

Payer Search

Referral #	Name	DOB	Service Date	Status	Invoice #

◀ 0 ▶

10

Items per page

No Items to display

Web Referral

Referrals in Progress

Claim History

Payer Search

Referral #	Name	DOB	Service Date	Status	Invoice #

Web Referral

Referrals in Progress

Claim History

Payer Search

Search Grid


Clear

Company	Phone
Paradigm Health Corporation	(800) 482-1993
First Health	(800) 482-1993
Beech Street/Cherokee Insurance	(800) 482-1993
Tricare	(800) 482-1993
IHS Inovated Health Systems	(800) 482-1993
EvaluaMed	(800) 482-1993

Portal

Insurance Partner Dashboard

HOMELINK's portal allows users to view specific account information. As an approved Insurance Partner, the below would be filled out to reflect corresponding information.

 Nick.Corwin@vgm.com

Welcome [Nick Corwin](#) | [Change Password](#) | [Logout](#)

DASHBOARDFORMSSUBMIT REFERRALHOMELINK UNIVERSITY

Claims Professional Info

Name:
Nick Corwin

Title:

Company:

Phone:
000-000-0000

Email:
Nick.Corwin@vgm.com

Recent Referrals / Referral History

Drag a column header and drop it here to group by that column

Patient Name	Claim #	Referral #	Referral Date	Referral Status	Details

Portal Users

All usernames and passwords are protected. VPanel does not store user passwords. HOMELINK is able to make users active or inactive at anytime. Five failed password attempts will lock their account. All portal users must be approved.

Claims Professionals and Provider Users

There are currently 87 users.

Display Name	Username	Registered	Status	Options
		03/26/2018	Pending	MODIFY DELETE
		02/06/2018	Active	MODIFY DELETE
			Active	MODIFY DELETE
			Active	MODIFY DELETE
			Active	MODIFY DELETE
			Active	MODIFY DELETE
			Active	MODIFY DELETE

Modify

Account Type *	Claims Professional
Display Name *	<input type="text"/>
Email Address *	<input type="text"/>
Status *	<input type="radio"/> Active <input type="radio"/> Inactive <input type="radio"/> Locked <input checked="" type="radio"/> Pending Approval
Back	Save Changes